IVA Board Meeting
Wednesday August 28th, 2013
7:00-9:00 p.m.
3601 Linden Ave., Long Beach, CA 90807

MINUTES

1. Meeting called to order: 7:05 by Eric Churchill, Chair

Members Present:	Members Absent:	Staff Present:	Public Present:
Eric Churchill	Mynor Montiel	Jacquie Bryant	Marisol Gold
Shelly Millsap	Karen Pace	Lisa Miller	
Edward Castro	James McGrath	Danielle Montiel	
Rebecca Irwin			
Janet Watt			
Robin LaBarbera			
Steve Porter			
Jason Baehr			

2. Public Hearing: None

3. Report on Closed Session: At the last meeting there was a discussion about insurance coverage. The issue was resolved without a change in budget or coverage so no voting was required.

4. Adoption of Agenda: Steve asked that we discuss awards, Jacquie asked that we discuss the lease agreement and use of PE space, Eric asked that we discuss current enrollment numbers and the waiting list and vote on final number of students to attend, and Eric asked that we discuss the suspension policy. No other discussion. Eric Churchill moved to include a discussion and motion regarding the suspension policy, Steve Porter seconded. All voted in favor. **Item #1356**

   Eric Churchill moved to adopt the agenda and Janet Watt seconded. No further discussion. All voted in favor. **Item #1357**

5. Approval of Minutes: Eric moved to approve the minutes from August 14, 2013, which were submitted to the board for review on August 26. Janet Watt seconded. Shelly Millsap abstained. All voted in favor of the motion. **Item #1358**

6. Public Testimony on Agenda Items: None. Eric Churchill suggested that any comments in the future be addressed initially in advance of the meeting by emailing the Chairman.

7. Understanding our Mission: Jason Baehr shared about timeliness of IVA's opening, with the California's focus on the common core state standards focusing on higher order thinking. What is happening at IVA has far-reaching impact and resonance with countries even as far as Nairobi.

8. Chairman's Communication: Steve Porter discussed next Wednesday's opening ribbon-cutting event, asking that as many board members as possible be present. Jacquie, Jason,

Steve, and Eric will be saying a few words at the event. We also discussed a service award to be given on behalf of the board to anyone who has served IVA exceptionally well. Eric motioned to establish a committee to decide which individuals should be thanked and how to best honor them, headed by Janet Watt, Jason Baehr seconded, and all voted in favor. Rebecca Irwin, Steve Porter, and Shelly Millsap volunteered to serve on the committee. **Item #1359**

9. Staff Report*:*

Principal's Update: Jacquie Bryant discussed the coming professional development workshop for five teachers (2 full time and 3 part time music, art, and PE), where they will discuss curriculum maps, connections to standards, benchmark assessments, discipline policies from an IVA approach. Teachers also participated in orientation with students last Saturday. The PTA has been formed, headed by Janet Watt. The remainder of this week will include teacher training. Jacquie also discussed communication with families on the waiting list.

Danielle Montiel: Danielle Montiel discussed our 87 applicants and current enrollment at 50, asking whether a decision should be made to enroll 56 prior to day 1 to allow for those who may drop off the list so that enrollment can be maintained at 50. Danielle also shared that we are working the business services provider, Charter Works, to discuss training. She has identified two potential vendors for lunch provision that will charge approximately $5.00 per meal, which will be prepared offsite and delivered in warmers/coolers.

Marisol Gold: Marisol Gold shared that she has drafted a survey to parents to determine how many lunches per day may be needed. The survey asks for parents' expectations about lunch as well.

Eric Churchill: Eric shared that the new iPads have arrived, and that recycling bins are in place ready for day 1.

10. Business Items:

a. Finance – Eric Churchill said that Charter Works was discussed above and no further discussion is required.
b. Facilities – The Board discussed the use of the gym for PE, to allow students to do Yoga or Pilates or to do floor work such as sit-ups on a clean indoor space. Jason Baehr suggested we draft a proposal for the landlord to request certain number of days and hours per day use, understanding that we would not have exclusive use of the space. Jacquie Bryant, Eric Churchill, and Edward Castro will approach the landlord to begin discussions.
c. Policy –

Admissions and Enrollment: Eric Churchill moved to adopt the Admissions and Enrollment Policy as submitted. Seconded by Jason Baehr. No further discussion. All voted in favor. **Item #1360**

Suspension and Expulsion: Eric Churchill moved to adopt the Suspension and Expulsion policy. Shelly Millsap seconded. No further discussion. All voted in favor. **Item #1361**

Eric Churchill suggested that a Discipline Committee be formed and a Discipline Panel to review appeals. Eric Churchill moved to create a Discipline Committee, to be chaired by

Steve Porter and to include Karen Pace and Ian McCurry (teacher). Seconded by Shelly Millsap. No further discussion. All voted in favor. **Item #1362**
A Discipline Panel was created, to include Eric Churchill, Shelly Millsap, and Edward Castro.
Discipline: Eric Churchill motioned to adopt the Discipline Policy. Seconded by Janet Watt. All voted in favor. **Item #1363**
Emergency Plan: The Board discussed the issue of communicating to parents in the event of an emergency, recognizing that the LB Police Department prefers to perform that action to ensure student safety. Jason Baehr suggested regular drills for items such as active shooters, earthquakes, etc. Edward Castro suggested the wording be changed from "make every effort" to contact parents, to instead "make reasonable efforts." Long Beach Police Dept. will be contacted to ensure we are following preferred procedures. Eric Churchill moved to adopt the Emergency Plan, with the wording suggested by Edward changed to "make reasonable efforts," seconded by Steve Porter, and there was no further discussion. A secondary motion to insert "reasonable" in place of "every" under the special information for parents section. Edward Castro seconded. All voted in favor. **Item #1364**. The Emergency Plan was adopted, **Item #1365**

d. Personnel – Orange Door is moving forward with an agreement. They will be putting together a grant calendar and begin writing in October.
e. Marketing – Rebecca Irwin is investigating spirit wear options, the ribbon cutting ceremony, signage, the display case, and a paper plan installation. Jason Baehr shared that he spoke with the Long Beach Register about covering the opening ceremony, and they will be doing a story soon. The Register asked that we provide photos of the opening ceremony.
f. Nominating – tabled to next meeting.
g. Curriculum – tabled to next meeting.
h. Governance – tabled to next meeting.

11. Public comments on items in open session: none.

Meeting adjourned at 9:12.

The next meeting will be September 11, 2013.

Approved: September 25, 2013

Eric Churchill Robin LaBarbera

Eric Churchill, Chair

Robin LaBarbera, Secretary