

Detailed Agenda

IVA Board Meeting
Wednesday August 14th, 2013
7:30-9:00 p.m.
3590 Elm Ave, Suite L, Long Beach, CA 90807

AGENDA ITEMS

3. Report of Closed Session

- No closed session items

5. Approval of Minutes

- Minutes are uploaded to DropBox. Please review. *We will vote to approve the minutes*

7. Understanding our Mission (KP?)

8. Chairman's Communication

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This will be a standing agenda item where I will speak about relevant topics of board governance and communication. During the upcoming meeting I will talk about the board of directors meeting schedule for the next year and the training schedule, and advisory board.

9. Staff and Principal Reports

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Jacquie and staff will talk about progress in classrooms, curriculum and other start-up items.

10. Business Items

- *Finance:*
 - Update on transfer of financial reporting to CW
 - Additional signatories on UBOC account and removal of old.
- *Facilities:* JPB will update on activities associated with build-out
- *Policy Adoption:* We will discuss policies pertaining to the administration of medication, admissions and potentially the Internet use policy (along with others). **The final versions of these policies and rationale documents can be found in Drop Box. Additional documents can be found in the Policy folder within DropBox.**
- *Personnel*
 - *Development Consultant:* Update

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- Employee Handbook and Teachers' contracts: Lisa Miller will provide an overview of the employee handbook including the process taken to develop and comments from board members and consultants.
- *Marketing*
 - *Update on mailers*
- *Nominating*
 - Update on treasurer position
- *Curriculum*
 - Update on development
- *Conflict of Interest Annual Statements*: Public officials (including school board members) are required to abide by COI policies. Some are also required to disclose conflicts through Form 700. We will discuss if the board should fill out a form 700 or some other annual conflict of interest policy. **Our current COI policy, form 700 and information on form 700 can be found in Drop Box.**