



IVA Board Meeting
Wednesday, September 13, 2017

7:00-9:00 p.m.

3601 Linden Ave, Long Beach, CA 90807, Classroom 113

Minutes

Board Members Present: Karyn Pace, Rebecca Irwin, Rachel Weitzman, Eric Churchill, Shelly Millsap, Evan Hemmersbach, Steve Porter, Richard Williams **Missing:** Darin Early, Dan Hertzler.

Staff: Jacquie Bryant, James McGrath, Summer Sanders; Danielle Montiel; Crystal Day; Roberta Dennis

Guests: Jason Baehr; Levi Kirkland

Community: no community members present

1. **Call to order and overview:** Eric Churchill called the meeting to order at 7:12 p.m.
2. Reports:
 - a. Jackie: M/S
 - (1) Overview of new year and training, orientations and summer events helped with the new culture.
 - (2) There are a few open spots—discussing strategy to fill spots.
 - (3) New PTSA
 - b. James: H/S
 - (1) Seminar for teachers
 - (2) Weak long training for teachers
 - (3) Few students short—shows how student outreach is the best plan
 - (4) Crystal wants to present marketing plan in October
 - (5) Sumer-orientation for 9th graders; 10th graders in leadership roles
 - (6) Submitted foundation request for building capacity of high school; research; and dissemination of model
3. **Understanding our mission and Recognition**
 - a. Jason Baehr—shared recent reports regarding IVA
 - (1) People are blown away and are enthusiastic about implementing a lot of what they learned in IVA
 - (2) International schools are also incorporating parts of the IVA elements
 - (3) He is getting proposals from individuals who want to do research/study on IVA
 - (4) A writer will be observing middle school for possible inclusion on segment for book
 - b. Roberta Dennis—Art teacher for IVA
 - (1) Shared her experience from training to incorporation classroom
4. **Closed Session:** none

5. **Public comments on items considered in closed session:** no public comments on this closed session item
6. **Move into Closed Session:** none
7. **Public Hearing:** nothing submitted ahead of the meeting
8. **Public Comments on Current Agenda Items:** no public comments
9. **Consent Agenda:** (1) Board Meeting minutes from August 9th Meeting; (2) Check register HS; (3) H/S Credit Card Register.

Motion: Eric Churchill moved that board approve the consent agenda items.

Second: Evan Hemmersbach

Discussion: none

All in favor: Unanimous

All opposed: none

Abstentions: none

10. **Business items**

a. **Board Governance:**

(1) Richard Williams- worked at a charter school; working on his MBA

Motion: Steve Porter moved that board approve the appointment of Richard Williams to the BOD for a 2 year period.

Second: Eric Churchill

Discussion: Brief discussion about Mr. Williams and future board members.

All in favor: Unanimous

All opposed: none

Abstentions: none

a. **Marketing:**

MS-nothing

HS-Crystal will update in October for HS marketing plan.

b. **Academic Oversight:**

MS-nothing

HS- Student handbook

(1) There are a few policy changes that were approved prior to school opening. Summer elaborated that the changes included, among other things, dress code, grading, and bullying.

Motion: Eric Churchill moved to approve the revised student handbook

Second: Karyn Pace

Discussion: Brief discussion about the changes to grading.

All in favor: Unanimous

All opposed: none

Abstentions: none

c. **Finance:**

Levi Kirkland provided Monthly Financial Update for both M/S and H/S.

M/S- Provided year-end net income unaudited actuals; overview and discussion of fundraising and grants

Motion: Eric Churchill moved to approve the MS end of year unaudited actuals

Second: Steve Porter

Discussion: none.

All in favor: Unanimous

All opposed: none

Abstentions: none

H/S- Provided year-end net income unaudited actuals, overview on balance sheet, change in current forecast and discussion of cash flow. Discussed auditing issue.

Motion: Eric Churchill moved to approve the HS end of year unaudited actuals.

Second: Evan Hemmersbach

Discussion: none.

All in favor: Unanimous

All opposed: none

d. **Disciplinary:**

Nothing to report.

e. **Policy:**

Suicide Prevention Policy for MS and HS

(1) Danielle provided an overview of the new policy. This is a new requirement for charter schools.

Motion: Eric Churchill moved to adopt the suicide prevention policy.

Second: Richard Williams

Discussion: This may be onerous for implementation, discussed who is responsible (MS or HS) for implementation. Also discussed social media policy in conjunction with this new policy.

All in favor: Unanimous

All opposed: none

- f. **Facilities:**
M/S: Danielle provided overview of potential sublease of facilities for labs.
H/S: none
 - g. Leadership Oversight: none
 - h. Fund Development: none
 - i. Comments: none
11. **Reports:**
No Reports
12. **New Items of Business:** nothing
13. **Future Business:**
Nominations: Steve, Karyn, Ed, Shelly
14. **Announcements:** Shirts are available for IVA.
15. **Call to adjourn:** Eric Churchill. 9:05

Respectfully submitted:

Rachel A. Weitzman, Board Member

Approved: December 6, 2017