

*We seek to foster meaningful growth in intellectual character virtues
in a thoughtful, challenging, and supportive academic environment.*



**IVALB Board of Directors Meeting Minutes
Wednesday, September 8, 2021
7pm at Middle School & Online via Zoom**



1. Call to Order: 7:11 p.m.

- Thank-you and welcome
- Roll call: Eric Churchill, Howie Fitzgerald, Josh Ross, Steve Porter, Karyn Pace, LaChelle Carter, Dan Hertzler
- ABSENT: Janet Moore, Jamie Campbell
- Also in attendance: Courtney Maurer, Alex Rosas, Summer Sanders, Jacquie Bryant and James McGrath
- Items on the agenda:
 - I. Consent: August 12 meeting minutes, August 24 special meeting minutes, check and credit card registers, middle school bell schedule, annual instructional minutes, academic calendar.

2. Reports

- General updates – HS (James)
 - I. WASC updating is going to start soon.
 - II. Teacher quality: HS relies on observation, test scores, and student teachers to measure teacher quality.
 1. HS picked nine questions that relay to our mission to measure quality.
 - a. In 2019, the HS hovered right around the 75th percentile. The numbers grew more positive in 2021.
- General updates – MS (Jacquie)
 - I. Some setbacks this year included hiring challenges/turnover, program refinement, new student information system.
 - II. At the same time, most programs are in place. Back to school will be held virtually, parent academies will be in person.
 - III. Even though there were slow starts, the core functions of the school are off to a good start.

3. Understanding our Mission and Recognition

- Courtney Maurer, PE teacher (HS):
 - I. Focusing on making class a supportive environment. PE is a good class for this.
 - II. Courtney has a class contract that is geared toward the virtues.
 - III. PE is a great class for connecting with our mission.

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4. Public Hearing

Public input is important for the success of the school. Therefore, we would like to provide a forum for guests to address the school board on topics of relevance to the school. Public hearing items should be brought to the board chairman and the instructions for doing so are posted on the website. Any items can also be brought to the board chair during the meeting. Any items brought to the board that are not on the agenda cannot be discussed by the full board due to the requirement for public notification through the Brown Act. However, items discussed during the open session can be put on future agenda at the board's request.

5 Public Comments on Current Agenda Items

Additionally, we would like to provide the public an opportunity to comment on agenda items, **which have been posted.**

If you wish to address the board ON AN AGENDA ITEM, and have not previously submitted a request, please verbally notify the chair at this time.

6 Consent Agenda Items

Note: Per Brown Act provisions, for teleconference calls, we need to do voice votes for all voting. So, we will ask each director how they vote on an item. When asked, please respond with yay (or Aye), nay, or abstain. After, the chair will tally the votes and announce the decision.

- April and May meeting minutes
- Check registers

After reviewing the items on the consent agenda ahead of the meeting, are there any items directors would like removed from the consent agenda for full board discussion?

- **Correction:** these are only check registers
- Pulling HS register off the agenda

Any minor changes to be made to items remaining on the consent agenda?

Motion: Eric Churchill moves to approve the consent agenda, which includes, August 24th special meeting minutes; check and credit card registers, middle school bell schedule, annual instructional minutes, and academic calendar.

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<i>Second: Howie Fitzgerald</i>
<i>Discussion: Anything of note for bell schedule and academic calendar? No, it is standard procedure. HS, there was a charge for 22k for onsite video webex training. This was the Aires student information system. There were also charges for the lift project. It will start this fall at some point.</i>
<i>All in favor: Eric Churchill, Howie Fitzgerald, Josh Ross, Steve Porter, Karyn Pace, LaChelle Carter, Dan Hertzler All opposed: None Abstentions: None</i>
<i>Item#</i>

7. Business Items

Fund Development

James' priorities for 2021-22

PPP Loan forgiveness approved. Interest was forgiven as well.

Miller Foundation provided \$20,000, split evenly between the high school and middle school.

County COVID testing grant pays for staff salary related to COVID

\$19k private donations for the high school

James Job Description proposed change: add fund development to his responsibilities.

Finance

MS:

<i>Motion: Eric Churchill moves to approve the unaudited actuals</i>
<i>Second: Steve Porter</i>
<i>Discussion: 33k revenue increase & 56k savings for the middle school.</i>
<i>All in favor: Eric Churchill, Howie Fitzgerald, Josh Ross, Steve Porter, Karyn Pace, LaChelle Carter, Dan Hertzler All opposed: None Abstentions: None</i>
<i>Item#</i>

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<i>Motion: Eric Churchill moves to approve the 2021-2022 budget overview</i>
<i>Second:</i>
<i>Discussion: None</i>
<i>All in favor: Eric Churchill, Josh Ross, Steve Porter, Jamie Whitaker Campbell, Karyn Pace, LaChelle Carter, Dan Hertzler</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

The EPA partially funds the LCAP. We approve a plan for an estimated plan; we don't get the actual until August. The resolution is a statement that the school plans to spend the money based on the recommendations.

HS:

<i>Motion: Eric Churchill moves to approve the unaudited actuals</i>
<i>Second: Josh Ross</i>
<i>Discussion: None</i>
<i>All in favor: Eric Churchill, Howie Fitzgerald, Josh Ross, Steve Porter, Karyn Pace, LaChelle Carter, Dan Hertzler</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

<i>Motion: Move to approve the budget overview/update for 2021-22</i>
<i>Second:</i>
<i>Discussion: None</i>
<i>All in favor: Eric Churchill, Howie Fitzgerald, Josh Ross, Steve Porter, Karyn Pace, LaChelle Carter, Dan Hertzler</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
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Academic Oversight

Teacher quality

Disciplinary

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NA

Policy

ESSER safe return to in-person instruction and continuity of services plan.

Plan is in place to combat and mitigate the risk of COVID. Risk management protocols are in place.

Board governance

NA

Facilities

NA

Leadership Oversight

MS:

Evaluating the current leadership model at the middle school. Forming a committee (Lachelle, Jason, and Josh)

<i>Motion: Move to increase the principal's compensation by 5%</i>
<i>Second: Karyn Pace</i>
<i>Discussion: None</i>
<i>All in favor: Eric Churchill, Howie Fitzgerald, Josh Ross, Steve Porter, Karyn Pace, LaChelle Carter, Dan Hertzler</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

<i>Motion: Move to set the salary range for the director of operations position at \$70-85k</i>
<i>Second: Steve Porter</i>
<i>Discussion: None</i>
<i>All in favor: Eric Churchill, Howie Fitzgerald, Josh Ross, Steve Porter, Karyn Pace, LaChelle Carter, Dan Hertzler</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

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<i>Motion: Move to set the salary range for the counselor position at \$70-85k</i>
<i>Second: Howie Fitzgerald</i>
<i>Discussion: None</i>
<i>All in favor: Eric Churchill, Howie Fitzgerald, Josh Ross, Steve Porter, Karyn Pace, LaChelle Carter, Dan Hertzler</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

Marketing

HS Enrollment update

Enrollment is lower than expected. Bigger 9th grade class than expected, but some attrition occurred.

8. Comments on items considered in open session

NA

9. New Items of Business for Future Approval

NA

10. Announcements

NA

11. Announcement of closed session items

NA

12. Public comments on items in closed session

NA

13. Closed session

Leadership evaluations

14. Return to open session (turn on recording) and report on any action taken

NA

15. Next Meeting Items:

Next meeting is October 6, location/virtual availability TBD.

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16. Call to adjourn

Respectfully submitted: Howie Fitzgerald

Approved: October 6, 2021 Board of Directors Meeting