



**IVA Board Meeting Minutes  
September 10<sup>th</sup>, 2014**

IVA Office 3601 Linden Ave, Long Beach, CA 90807

Board Members Present: Eric Churchill, James McGrath, Shelly Millsap,  
Edward Castro, Steve Porter, Janet Watt, Jason Baehr, Gregg Whelan, Rebecca Irwin, Robin LaBarbera  
Staff Present: Jacquie Bryant, Danielle Montiel

**ORDER OF BUSINESS**

1. Call to Order and Welcome: Eric Churchill called the meeting to order at 7:08.
2. Report of Closed Session actions: None
3. Public Hearing: None
4. Call for additional Agenda Items/Adoption of Agenda: Eric Churchill moved to adopt the September 10, 2014 Agenda, Janet Watt seconded, and it was unanimously approved. **Item #140916**
5. Consent Agenda: Eric Churchill asked that we remove the CSDC item from the consent agenda and bring before the board for discussion in the personnel committee section. There were no requests to remove other items. Eric Churchill motioned to approve the Consent Agenda, James McGrath seconded, and it was unanimously approved. **Items #40917ca-140919ca.**
6. Public testimony on agenda items: None previously submitted
7. Understanding our Mission (Virtue Education): Eric Churchill asked Jason Baehr and Jacquie Bryant to discuss the recent visit with author Ron Ritchhart, who came to IVA for two days. They shared that Ron Ritchhart suggested, in his book, how to build a culture of thinking in a school, and we believe we do many of the things suggested in the book. He will come for two more two-day observation visits to observe how we use time, space, instruction, etc. The purpose of his visit was for professional development rather than evaluation, Jacquie Bryant pointed out.
8. Chairman's Communication: Eric Churchill shared revised mission, vision, mottos, and values statements. The motto: Equipping every student to learn and live well. Eric Churchill moved to adopt the statements as presented, Gregg Whelan seconded, and it was unanimously approved. **Item #140920.**  
Eric Churchill mentioned that strategic planning will move forward; he will be in contact with Steven Goodwin to set up a planning session.

**CLOSED SESSION:** There was a discussion about the possibility of an IVA high school. Jason Baehr will send to Eric Churchill a summary document about his conversation with John Templeton foundation. Eric will forward the document to the board. James McGrath reported he is interested in learning more about building a high school; he shared his vision as implementer and principal. We sent an "intent to apply" to JTF, and we are waiting for an invitation to submit a full proposal.

9. Staff Report: Jacquie Bryant shared that the incoming class this year is very excited to be here. She shared a few stories about conversations she's had during the first week of school with students and parents. Danielle Montiel shared some stories as well.
10. Committee Updates
  - a. Marketing/Grant writing: Gregg Whelan and Rebecca Irwin provided updates on recent marketing meetings with expert fundraisers and grant writers and school advisors.



- b. Policy: Changes have been made to fiscal policy. Policy committee was formed, and they made suggestions that were presented to the board. Eric Churchill moved to amend the Fiscal Policy as presented to the board, Jason Beahr seconded, and it was unanimously approved. **Item #140921.**
- c. Finance: It was noted that there is nothing to report on finances until mid September, do to Charter Works' summer schedule. Danielle Montiel and Jacquie Bryant define the Encroachment Fee.
- d. Facilities: Janet Watt and Edward Castro discussed the build-out progress and also discussed the possibility of vending machines. Janet suggested that next year we allow much more time for design and material ordering, logistics, etc. Janet shared that the best solution for food services, given our size, could be vending machines. This option will be discussed with the landlord.
- e. Personnel: The CSDC contract was pulled from the consent agenda per Eric Churchill's request for board discussion. Eric advised that due diligence was not performed on this item since it was a continuation of an existing contract to have CSDC on retainer.  
Shelly Millsap and Jason Beahr shared an overview of the process we went through to evaluate Jacquie Bryant as principal as well as what was communicated to her. She reported progress on her goals and was evaluated on that as well. Jacquie Bryant shared her reaction to the process. It was recommended that she receive a 2% increase. Eric Churchill moved to approve the principal's contract, Shelly Millsap seconded, and it was unanimously approved. **Item #140922.**
- f. Nominating: Steve Porter discussed Rebecca Irwin's nomination for a renewed board term. Steve Porter moved to appoint Rebecca Irwin for a new term not to exceed two years from July 1, Shelly Millsap seconded, and it was unanimously approved. **Item #140923.**
- g. Curriculum: James McGrath shared results from the student, staff, and parent surveys.
- 11. Public comments on items in open session: None
- 12. Other Items of Communication: None
- 13. Call to Adjourn & Next Meeting: Wednesday, October 1<sup>st</sup>, 2014, 7:00pm at IVA Office, 3601 Linden Ave. Long Beach, CA 90807  
Eric Churchill adjourned the meeting at 8:59 p.m.

Respectfully submitted:

Robin LaBarbera  
Board Secretary

Approved: October 1, 2014