

IVA Board Meeting
Wednesday September 25th, 2013

7:00-9:30 p.m.

3601 Linden Ave., Long Beach, CA 90807

<u>Members Present</u>	<u>Members Absent</u>	<u>Staff Present</u>	<u>Public Present</u>
Eric Churchill	Mynor Montiel	Danielle Montiel	Marisol Gold
Robin LaBarbera	Steve Porter	Jacque Bryant	Kristin Dietz
Edward Castro			
Karyn Pace			
Shelly Millsap			
James McGrath			
Jason Baehr			
Rebecca Irwin			
Lisa Miller			

1. **Meeting Called to Order:** Eric Churchill called the meeting to order at 7:03 p.m.
2. **Public Hearing:** None
3. **Report of Closed Session Actions:** There were none at the previous meeting
4. **Call for Additional Agenda Items/Adoption of Agenda:** Eric Churchill would like to add a discussion about a John Templeton Foundation request. He and Jason Baehr will speak about it. Janet Watt will update the Board about the PTA. The Discipline Committee will present a discipline issue to the Board. A discussion of supplemental funding will be added. Eric Churchill moved to adopt the agenda with the inclusion of the above items, Janet Watt seconded, and all voted in favor. **Item #1369.**
5. **Approval of Minutes:** Eric Churchill motioned to approve the minutes of September 25, 2013, Karyn Pace seconded. Eric asked for two corrections: (1) the meeting end time should read 9:30, and (2) Kristin Dietz should be added as in attendance. There were no other corrections. All voted in favor (Edward Castro abstained, as he was absent at the previous meeting). **Item #1370**
6. **Public Testimony on Agenda Items:** None
7. **Understanding our Mission:** Danielle Montiel shared about an example she saw recently of Intellectual Humility in an advisory group meeting recently. A student accepted advice and said thank you about a computer issue.
8. **Board Training:** Eric Churchill reminded the Board of a Saturday training day about compliance. He discussed Form 700, and why it is relevant to the Board of a charter school. It is a statement of economic interests. If there are no reported interests, we should check the box indicating so and file the form. These will be

posted on our website. We will get more information about this form at our Saturday training.

9. **Chairman's Communication:**

- a. **Advisory Board:** Eric Churchill asked if there were suggestions about who to add to this board. Jason Baehr suggested Andrew Zwernaman, the headmaster of a school.
- b. **Committees:** Eric Churchill suggested that committees are an extension of the Board, and that we can also have alternates. Shelly Millsap suggested a fundraising committee. Jason Baehr questioned whether we need the Curriculum/Instruction committee any longer, and there was a discussion about the need for assessment (how our students are doing relative to IVA's mission) or evaluation. James McGrath agreed to chair the committee, and Jason Baehr and Robin LaBarbera will no longer be co-chairs but will remain on the committee. Eric Churchill mentioned that he would like to conduct a review of committee descriptions and get back to the Board for further discussion.
 - Jason Baehr moved to elect Eric Churchill as Chair of the Executive Committee, Karyn Pace seconded, and all voted in favor (Eric Churchill abstained). **Item #1371.**
 - Eric Churchill moved to elect Karyn Pace as Chair of the Finance Committee, Janet Watt seconded, all voted in favor. **Item #1372.**
 - Eric Churchill moved to elect James McGrath to the Instruction Committee, Shelly Millsap seconded, and all voted in favor. **Item #1373.**
 - Edward Castro moved to add Eric Churchill to the Facilities Committee, Robin LaBarbera seconded, and all voted in favor. **Item #1374.**
- c. **Transition Plan:** Eric Churchill mentioned the Board's move from a founding board to a governing board, and provided a handout.

10. **Staff Report: (CLOSED SESSION).**

- a. Lisa Miller discussed dental insurance coverage. We do not currently have coverage for the Principal. Lisa suggested that IVA pay the \$18.75 per month so that Jacque Bryant can have the dental coverage. \$900 was previously approved for the Principal for benefits coverage. As this is an amount under \$5,000, Board voting is not required.
- b. Danielle Montiel shared a chart outlining teacher assignments, credentials, degrees, materials used, student achievement, school climate, course access, instructional schedule, and student demographics.

11. **Committee Updates:**

- a. **Finance:** Kristin Dietz from Charter Works shared the budget detail. At our next meeting, the Board will vote on the budget when we see the 5-year projections. Eric Churchill shared that we will submit a supplemental request to the John Templeton Foundation, to request funding for our marketing plan and for an additional period of full-time Program Administrator position support.

- b. **Facilities:** Eric Churchill mentioned that we are in negotiations with the landlord about use of space, and about cleaning requirements.
- c. **Policy:** Tabled
- d. **Discipline:** (CLOSED SESSION). Jacquie Bryant discussed a recent incident involving the passing of a note that could be perceived as threatening. The student who passed the note was suspended for the remainder of the day. It was decided to carry out an interim suspension pending further investigation of whether an expulsion is warranted.
- e. **Marketing/Grant Writing:** Jason Baehr expressed our desire to have a “state of the art” website to report to funding entities (especially the John Templeton Foundation). Rebecca shared about recent marketing efforts. Eric Churchill mentioned that we will continue refining the roles of various committees.
- f. **Nominating:** Karyn Pace discussed meeting with potential Treasure candidates, and the committee will decide who is the best fit.
- g. **Curriculum:** None.
- h. **Food Service:** Janet Watt shared that they are still working on completing contracts for food service. They are moving forward with a chosen vendor.
- i. **PTA:** Janet Watt shared that they are planning a Winter Ball, fundraisers are in planning stages, students will be included in PTA meetings for a portion, and they are looking into having a Read-a-Thon.

12. **Public Comments on Items in Open Session:** None

13. **Other Items of Communication:** Skipped in the interest of time. Eric Churchill mentioned that we may need to have a conference call next week with a quorum.

14. **Call to Adjourn & Next Meeting:** Next meeting will be 7:00 p.m. on November 20, 2013. Eric Churchill adjourned the meeting at 9:33 p.m.

Approved: November 20, 2013

Eric Churchill

Eric Churchill, Chair



Robin LaBarbera, Secretary