

IVA Board Meeting
Wednesday, October 2, 2019

7:00 p.m.

1637 Long Beach Blvd., Long Beach, CA

Minutes

Board Members Present: Eric Churchill, Josh Ross, Richard Williams, Steve Porter, Karyn Pace, Dan Hertzler **Absent:** Janet Moore, Ed Castro

Staff: James McGrath, Jacquie Bryant, Dama Perez, Summer Sanders, Laura Crippery, Diana Bosetti, Phenice Hurtado, Daniel Avery

Community: Howie Fitzgerald

Action Items: Consent agenda (meeting minutes) registers, unaudited actuals for MS and HS, appointment of Steve Porter, Dan Hertzler, Karyn Pace

Dan came in at 7:30pm and Karyn at 7:20pm, Steve Porter arrived at 7:43 pm

Shift agenda around to accommodate:

- I. We will move the consent agenda to later in the evening
- II. Move the board governance section up in the agenda to re-appoint directors allowing them to vote on agenda items

1. Call to order and overview

- Eric Churchill called the meeting to order at 7:09 pm

2. Reports

- MS (Jacquie): Updates on google drive transition, Local Indicators, we will be forming first school site council (SSC) by Oct.4, Dissemination of culture to other sites including visit (OK and UofO in OCT, New Mexico in Nov Coalition of Independent Studies, Boston University), Local Indicators
- HS (James): Local Indicators, Visitors to Academy, Intellectual Virtues Institute (IVI), Recent Press featuring one IVA student, support for special education students, staff changes to fill in counselor position, new staff members for marketing and office support, teacher collaboration, James report on CAASPP

3. Understanding our Mission and Recognition

- Daniel Avery: Math Teacher from the Academy

4. Announcement of Closed Session Items

- No items

5. Public Comments on Current Agenda Items

- No public comments.

6. CLOSED SESSION

- No closed session items.

7. Report of Closed Session Items

8. Return to OPEN SESSION

9. Public Hearing

- Nothing submitted ahead of time

10. Public comments on agenda items

- No public comments submitted.

11. Consent Agenda: (1) June Meeting Minutes; (2) check and credit card registers for both schools;

Motion: Approve Consent Agenda items

Second: Dan Hertzler

Discussion:

All in favor: Unanimous

All opposed: none

Abstentions: none

Item # moves

12. Business items

a. Marketing

MS-n/a

HS- n/a

b. Academic Oversight

MS-n/a

HS- n/a

c. Finance

MS- Unaudited actuals, August financial update

HS- Unaudited actuals, August financial update, enrollment update, budget, and marketing update

Motion: Eric moves to approve MS unaudited actuals

Second: Josh seconds

Discussion: none

All in favor: Unanimous
All opposed: none
Abstentions: none
Item #: Carries

Rather than moving to approve HS unaudited actuals, James will review and resubmit the November board meeting

Action Item – Finance committee including Josh, Eric, and Dan will provide financial oversight on an ongoing basis

d. **Disciplinary:**
Nothing to report

e. **Policy:**
MS- Employee Handbook Committee will be created. Richard Williams will be the chair and create a committee
HS- n/a

f. **Board Governance:**
Reappointment of officers Dan Hertzler, Karyn Pace, Steve Porter

Motion: Eric moves to approve Dan, Karyn, and Steve for a two-year term

Second: Josh Ross seconds

Discussion: Karyn Pace asks who is on the board. Discussion about current board members.

All in favor: Unanimous

All opposed:

Abstentions: none

Item #: Carries

Motion: Eric moves to approve for following positions Karyn- Secretary, Steve-Vice Chair Dan- Vice Chair

Second: Richard Williams seconds

Discussion: none

All in favor: Unanimous

All opposed:

Abstentions: none

Item #: Carries

Nomination of Howie Fitzgerald

- This opens a one month nomination period for Howie.
- Served as development chair for the Newcomb Academy foundation for 7 years
- He and his wife, Arifa have a son Aabid in the 6th grade class



- Will not renew his term with our board for upcoming term

g. **Facilities**

MS – n/a

HS – n/a

h. **Leadership Oversight**

MS-Due for an evaluation for Jacquie Bryant (the last one was July 2018) Eric will reach out to JPB to reach out the best approach (i.e. was the las evaluation helpful).

HS- Evaluation process- during last meeting the leadership oversight committee was convened (Dan Hertzler and Eric) to conduct an end of year evaluation for James McGrath

Last month, Dan and Eric and James asked for a self-reflection and also provided performance feedback, feedback on areas of growth. Specific topics focused on staff oversight, academic performance, personal goals, and handling financial affairs. We will conduct the next performance review in one year.

i. **Fund Development**

MS- n/a

HS-n/a

13. **Comments on items considered in open session**

- No comments submitted

14. **New Items of Business for Future Approval**

- Action item: Eric will review committee teams and communicate with board

15. **Announcements**

16. **Call to adjourn and next meeting**

Action Items

- Eric reaches out to Jacquie for evaluation
- Richard creates an employee handbook committee
- Action item committee tracker will be generated
- James will revisit unaudited actuals and resubmit to board in November
- Financial committee will meet with James
- Eric will review committee teams and communicate with board



We seek to foster meaningful growth in intellectual character virtues in a thoughtful, challenging, and supportive academic environment.



Respectfully submitted: Dama Perez, October 2, 2019

Approved:

Action item Committee Tracker will be generated