

*We seek to foster meaningful growth in intellectual character virtues in a thoughtful, challenging and supportive academic environment.*



## **IVA Board Meeting**

### **Wednesday, November 7, 2018**

7:00-9:00 p.m.

3601 Linden Ave. Long Beach, CA 90807

### **Minutes**

**Board Members Present:** Eric Churchill; Dan Hertzler; Karyn Pace; Richard Williams; Steve Porter  
**Missing:** Rachel Weitzman; Ed Castro; Evan Hemmersbach; Janet Moore;  
**Staff:** Jacquie Bryant, James McGrath, Crystal Day, Summer Sanders, Kim Adamson (MS), Ian McCurry (MS)  
**Guests:** Josh Ross, Kamara  
**Community:**

1. **Call to order and overview:** Eric Churchill called the meeting to order at 7:11 p.m.
2. **Reports:**
  - Jacquie: M/S- quick report RE lull in operations of welcoming new families and accepting applications in December. Updated board on interventions that teachers have implemented and are now adjusting for students with greater needs. Excited that they will be heading into the end of the semester with less Fails and attendance issues. Ron Ritchhart will be visiting tomorrow with staff members from a magnet school in New Mexico.
  - James & Crystal: H/S- Announcement that the HS received a \$45K grant to start a STEM lab from the Endeavor Foundation.
3. **Understanding our mission and Recognition**

Ian McCurry – MS English and Creative Writing Teacher  
Kim Anderson – MS Social Studies Teacher
4. **Closed Session:** none
5. **Public comments on items considered in closed session:** not applicable
6. **Move into Closed Session:** not applicable
7. **Public Hearing:** nothing submitted ahead of the meeting
8. **Public Comments on Current Agenda Items:**

N/A Nothing Submitted
9. **Consent Agenda:** (1) June, September, October Meeting Minutes (2) Check and credit card registers for the Middle School. (3) Check and Credit Card registers for the High School.
  - Eric asked about Amazon Marketplace spending. James and Jacquie to clarify the progress to changing protocol to get line items to Levi at EdTech.
  - Asked Jacquie about a Boys bathroom partition. Jacquie stated that this was

budgeted.

**Motion:** Eric Churchill moved that board approve the consent agenda items.

**Second:** Dan Hertzler

**Discussion:** none

**All in favor:** Unanimous

**All opposed:** none

**Abstentions:** none

## 10. Business items

### a. Academic Oversight:

HS- James and Crystal with a presentation regarding the reauthorization for the HS with LACOE.

- James opens to the board for questions on the NWEA data in the reauthorization report...
  - Jacquie asked James about LACOE's probable thoughts/views of NWEA tests. James responds with the fact that LACOE actually suggested the academy use the NWEA tests.
  - Eric asked about how LACOE would view this data as being "meaningful". James responds with a discussion about percentiles being a standard language in testing discussions.
  - James answers a clarifying question from Richard about what the growth percentiles mean in regards to the national averages.
- Eric asks question about enrollment numbers and the difference between projected/planned enrollment and where we are today.
  - James responds that he feels LACOE will be understanding about the hurdles new schools face and will be more concerned and like to see how we have responded and been creative and flexible.
- Steve asked when the petition is due.
  - James gave himself a personal deadline of next Wednesday.
- Richard asked about how our consultant feels about the probability LACOE will approve it.
  - James stated that the consultant has been helpful with ensuring that what we are presenting is free of assumptions and clear for them to understand.
- Richard asks about the budget change in year four in relation to Comp and Benefits.
  - James says that this is largely due to his position being taken out of the budget and that this would be for further discussion in the future.
- Dan asked about how many years of financials LACOE requested.
  - James clarifies that LACOE asked for three years and he included four to show the school can function without the JTF grant.
- James pauses for questions...
- Eric asked about timeline. James wants to get this in front of LACOE by next week. LACOE will hold a hearing between 30 and 60 days. It will then come

before the board in approx. January. There is a possibility of a capacity interview and other clarifying documentation.

**Motion:** Richard moves to authorize the filing of the Charter Renewal Petition with LACOE, and that the following individuals are authorized to take all steps necessary pursuant to their roles to seek the approval of the Charter Renewal Petition:

- James McGrath, Founding Director, will serve as "Lead Petitioner," and is hereby authorized to sign the Charter Renewal Petition and to take all steps necessary for approval of same. He is also the "Onsite Financial Manager."
- Dr. Armine Movsisyan is the "Principal", or instructional leader.

**Second:** Karyn Pace

**Discussion:** None

**All in Favor:** Unanimous

**Opposed:** None

**Abstentions:** None

MS- nothing to report

b. **Marketing:**

MS- Jacquie stating a void that Rebecca Irwin once filled.

HS- Nothing outside of the bigger presentation.

c. **Finance:**

MS- Financial update to the MS budget with the September Forecast.

- Changes include a difference in admin staff and compensation/benefits increases.
- Request by Jacquie of the board to form a fund development committee to help meet the budget with the original plan of \$60K in annual fundraising.

HS-

- 1) James brings a revised High School Budget to the board to approve that includes the JTF grant monies as well as more accurate enrollment numbers.

**Motion:** Dan Hertzler moves to approve the revised HS Budget

**Second:** Steve Porter

**Discussion:** none

**All in favor:** Unanimous

**All opposed:** none

**Abstentions:** none

- 2) James brings the \$349,999 USC Subgrant agreement for approval from the board.

- a. Eric asks about any sort of arbitration clauses USC may have in the agreement. James says that he discussed this with them and there is nothing that will force us to change any agreement with JTF.

**Motion:** Eric Churchill moves to approve the three year USC subgrant agreement totaling \$349,999.

**Second:** Richard Williams

**Discussion:** none.

**All in favor:** Unanimous

**All opposed:** none

**Abstentions:** none

d. **Disciplinary:**

Nothing to report.

e. **Policy:**

Nothing to report

f. **Board Governance:**

Eric Churchill nominates Josh Ross to the board of directors. Opens up the nomination period for Josh and will be voted on in the December meeting.

**Motion:** Dan Hertzler motions to nominate Richard Williams to another 2 year term

**Second:** Eric Churchill

**Discussion:** none.

**All in favor:** Voice Vote Unanimous.

**All opposed:** none

**Abstentions:** Richard Williams

*Announcement:*

- Strategic Planning meeting with the board to be set. Eric to send out a Doodle Poll to solidify a date.

g. **Facilities:**

Nothing to Report

h. **Leadership Oversight:**

MS: Update regarding compensation committee. Discussing reserves and other compensation items. Committee will report back to the board shortly.

HS: Jason Baehr gives board an update on the Intellectual Virtues Institute

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**i. Fund Development:**

Formation of fund development committee: Janet Moore, James McGrath, Josh Ross, Richard Williams. *(Eric to email Janet about leading this committee)*

**11. Comments on Items Considered in Open Session:** none.

**12. New Items of Business for Future Approval:** none.

**13. Announcements:** Next meeting will be on December 5, 2018 at the High School.

**14. Call to adjourn:**

**Motion:** Steve Porter moves to adjourn the meeting at 9:05.

**Second:** Eric Churchill

**Discussion:** none.

**All in favor:** Unanimous.

**All opposed:** none

**Abstentions:** none

Respectfully submitted:

Dan Hertzler, Board Member

Approved: