



**IVA Board Meeting**  
**Wednesday, November 5, 2014**

7:00-9:00 p.m.

3601 Linden Ave, Long Beach, CA 90807, Classroom 214

**MINUTES**

**ORDER OF BUSINESS**

**Directors Present:** Rebecca Irwin, Robin LaBarbera, Karyn Pace, James McGrath, Edward Castro, Steve Porter, Gregg Whelan, Janet Watt

**Staff Present:** Jacquie Bryant, Marisol Gold, Danielle Montiel

**Guests:** Kristin Dietz, Chang (Ed Tech)

1. Call to Order and welcome  
James McGrath called the meeting to order at 7:10.
2. Report of Closed Session actions  
*None*
3. Public Hearing  
*None*
4. Call for additional Agenda Items/Adoption of Agenda  
Janet Watt motioned to adopt the agenda for the October 1, 2014 meeting as posted, Karyn Pace seconded, and it was unanimously approved. **Item#141126**
5. Consent Agenda  
No items were removed for discussion. Janet Watt motioned to adopt the consent agenda, Karyn Pace seconded, and it was unanimously approved. **Item #141127ca**
6. Public testimony on agenda items  
*None*
7. Understanding our Mission (Virtue Education)  
*None*
8. Vice-Chairman's Communication  
A Strategic Planning session will be held November 13, 3-6 p.m. Please let Eric Churchill know if you are attending.  
James McGrath said we were invited to submit full proposal for a grant for the high school. We will vote at the next meeting to discuss whether the board would like to submit the full proposal. James invited questions or initial thoughts. The application will be submitted by March 2 deadline. Until the board has discussed it further, it should not be communicated to outside parties yet.
9. Staff Report
  - Jacquie Bryant – hired recreation aides; three assemblies have been scheduled to address certain social climate issues, such as cussing; parents are feeling the pressure of completing projects at this point in the semester; four new employees hired: two supervision aides, two substitute teachers.
  - Danielle Montiel - Ron Richart was here for professional development on 23, 24; James, Jacquie, and Danielle attended the CSDC conference; there is good communication with the district for services for special ed;



## 10. Committee Updates

a. Marketing/Grant writing: continue marketing to current families, and to fifth grade students in district with brochures, etc.; info nights begin in December

b. Policy - *none*

c. Finance

Audit results: were posted on Dropbox. Kristin Dietz from EdTech, and Chang reviewed the results. As this is the first audit, through June 30, 2014, Kristen walked the board through the audit report. There were no questions. Gregg Whelan motioned to approve the audit, subject to the material revision and a few typo/non-material, Janet Watt seconded, and it was unanimously approved. **Item #141128**

Budget formatting – Kristen presented the year to date actual financials.

Gregg Whelan, in his experience as a fundraiser and financial manager, shared his insights about investment policy. IVA currently does not currently have such a policy. The board will be able to review a draft investment policy statement in a forthcoming meeting.

Board Fundraising: Eric Churchill, Jacquie Bryant, and Gregg Whelan have interviewed several potential fundraising professional. He presented a resume of one candidate, who has submitted a fundraising proposal. Jacquie will place the proposal in Dropbox for board review. By our December board meeting, Gregg would like us to make a decision.

We will review the agreement with Orange Door.

d. Facilities - *none*

e. Personnel - *none*

f. Nominating - *none*

g. Curriculum – *nothing to report*

h. Food Service – we have a vending machine for lunch items.

i. Disciplinary Committee – *none*

11. Public comments on items in open session - *None*

12. Other Items of Communication: *none*

13. Call to Adjourn & Next Meeting: Wednesday, Dec 3, 2014, 7:00 pm at IVA Office, 3601 Linden Ave. Long Beach, CA 90807

James McGrath adjourned the meeting at 8:53 pm.

Respectfully submitted:

Board Secretary

Approved: *January 7, 2015*