

We seek to foster meaningful growth in intellectual character virtues in a thoughtful, challenging and supportive academic environment.



IVA Board Meeting
Wednesday, March 1, 2017

7:00-9:00 p.m.

1637 Long Beach Blvd., Long Beach, CA 90813

Minutes

Board Members Present: Karyn Pace, Steve Porter, Edward Castro, Evan Hemmersbach, Darrin Early (arrived at 7:25), Shelly Millsap. **Absent:** Rebecca Irwin, Gregg Whelan, Rachel Weizmann, Dan Hertzler, Eric Churchill

Staff: Jacquie Bryant, James McGrath, Summer Sanders, Dustin Schmidt, Crystal Day, Serena Buie, Michelle Early

Guests: Jason Baehr

Community: no community members present

1. **Call to order and overview:** Steve Porter (vice chair) called the meeting to order at 7:20 p.m. Items on the agenda include: consent agenda (HS calendar change and approval of Feb 1, 2017 minutes), outreach summary, lottery results (HS), student survey results (HS), financials, audit RFP, admissions policy change (MS), and lease addendum (HS).
2. **Closed Session:** no close session items.
3. **Public comments on items considered in closed session:** no closed session items.
4. **Move into Closed Session:** no closed session items.
5. **Report of closed session items:** no closed session items.
6. **Return to Open Session:** no closed session occurred.
7. **Public Hearing:** nothing submitted ahead of the meeting.
8. **Public Comments on Current Agenda Items:** no public comments.
9. **Consent Agenda:** (1) Change to HS calendar; (2) February 1, 2017 minutes
Motion: Steve Porter moved that board approves the consent agenda items.
Second: Shelly Millsap
Discussion: none
All in favor: Unanimous
All opposed: none
Abstentions: none
10. **Business items**
 - a. **Marketing/Outreach:**
MS – HS submitted the outreach report to LBUSD pursuant to the MOU. Substantive outreach update will come in principal's report.
HS – Crystal Day shared about lottery results. There were 95 applicants for 90 spots. More applicants have come out since. Last year there were around 36

applications at deadline. They attended high school summit, which assisted in increase the applications. HS has had very good reviews, which also assists. There is a two-week window for the 90 spots to enroll.

b. **Academic Oversight:**

MS – nothing at this time.

HS – James McGrath went over recent student survey results. This was a review of the survey results reported at the previous board meeting.

c. **Finance:**

HS—Chang from EdTec reported on January financials. Discussed LCFF and Governor Brown’s forecast. Cost of living adjustment is jumping to 1.84% from zero. School Facilities- with Prop 51, the state is putting money towards bonds to school facilities and upgrades with \$500 million earmarked for charter schools. The HS is going to apply. HS financials are sound.

MS—Levi from EdTec reported on January financials. Operating at a negative income because this is a growth year. But, MS is operating at less than a negative income than anticipated, which is good. MS financials are sound.

Motion: Steve Porter moved to approve 2nd interim financials.

Second: Shelly Millsap

Discussion: none

All in favor: Unanimous

All opposed: none

Abstentions: none

Audit RFP:

HS/MS—Staff proposed forgoing a competitive RFP for auditing per allowance according to state standards. Issue is if we should renew with current auditor or go through a competitive bidding process. This auditing firm meets the requirements of MOU and the rates are very good.

Motion: Steve Porter moved to renew the contract with WHK as auditor and to forego the process of going through competitive auditor bid

Second: Karyn Pace

Discussion: none

All in favor: Unanimous

All opposed: none

Abstentions: none

HS/MS—Staff proposed moving forward with a three-year contract with WHK and Co. for audit. There were comments regarding the positive interaction and good work product from WHK.

Motion: Steve Porter moved to authorize the staff to pursue a contract with WHK and Co. per terms of the RFP proposal, adding a 30-day unilateral at-will termination right into the contract.

Second: Evan Hemmersbach

Discussion: Need to check to make sure we are not flouting the state mandate process. Discussed why you would not want to keep an auditor indefinitely.

All in favor: Unanimous

All opposed: none

Abstentions: none

- d. **Disciplinary:**
Nothing to report.
- e. **Policy:**
MS—Admissions Policy Change in light of the attempt to increase diversity. There is a third token preference in lottery pursuant to the MOU. To enact this requirement, the MS needs to adjust the admission policy to explain how it works. This detailed policy provides the process of obtaining the third token.
Motion: Steve Porter moved that board approve the admission policy change.
Second: Karyn Pace
Discussion: Discussed potential guideposts to include in the policy and how the policy will be implemented.
All in favor: Unanimous
All opposed: none
Abstentions: none
- f. **Board Governance:** Discussed Form 700.
- g. **Facilities:** Nothing to report.
11. **Understanding our Mission:** Teacher Jana McAdams reported on her experience teaching at IVA.
12. **Reports:**
Chairperson's Report: nothing to report.

IVA Principal Report: Jacquie Bryant reported on debriefing the MOU process with Suarez. Serena Buie reported on her role in the new position as community liaison, focusing on outreach and fundraising.

Academy Principal Report: none
13. **New Items of Business:**
- Bring representation on the board
14. **Announcements:**
Next meeting is April 5, 2017.
15. **Call to adjourn and next meeting:**
Motion: Steve Porter adjourned the meeting at 9:00 p.m.

Respectfully submitted:

Rachel A. Weitzman, Board Member

Approved: