

IVA Board Meeting

Wednesday, March 4, 2015

7:00-9:00 p.m.

3601 Linden Ave, Long Beach, CA 90807, Classroom 214

MINUTES

Directors Present: Robin LaBarbera, Steve Porter, Shelly Millsap, Janet Watt, Rebecca Irwin, Jason Baehr (via telephone)

Staff Present: Jacquie Bryant, Danielle Montiel

Guests: Marisol Gold, Susan Redfield, James McGrath, 1 IVA parent

ORDER OF BUSINESS

1. Call or Order and Welcome – 7:03 by Steve Porter, as Vice Chair in the absence of Eric Churchill.
2. Report of Closed Session Items - *nothing to report.*
3. Public Hearing – *no previous requests.*
4. Consent Agenda.
Steve Porter motioned to adopt the March 4 Consent Agenda
Second: Shelly Millsap
Unanimously approved
Item #150313ca, 150314ca, 150315ca
5. Public Testimony on Agenda Items - *none previously submitted*
6. Understanding our Mission – IVA teacher, Mrs. Campos, and two IVA students reported on the recent Science Fair.
7. Staff Report – Jacquie Bryant discussed an upcoming job posting, training for teachers, when to hold the lottery, when to schedule parent info nights, next year's bell schedule. Danielle Montiel shared that CSDC has been on campus for review and had positive things to say about their visit. We are on track with applications for next year. Someone from LBUSD will be on campus on Friday.
8. Committee Updates
 - a. Marketing: Rebecca Irwin gave an update on marketing efforts, including several print ads. A brochure is in the works.
 - b. Board Development: The Board discussed the Gift Acceptance Policy. Janet Watt motioned to adopt the Gift Acceptance Policy
Second: Shelly Milsap
Unanimously approved.
Item #150316
 - c. Fund Development: Susan Redfield reported on fundraising strategy and related considerations. She would like to meet individually with each board member to discuss the Case Statement and ways to move forward with fundraising. The Case Statement can be considered the most

important fundraising tool for the board. A parent also shared about the upcoming PTA Spring fundraiser.

- d. Policy: *nothing to report*
- e. Finance: Jacquie Bryant shared the financials through January 2015 from EdTec. Daniel Montiel shared that Form 990 filing has been extended to May 15.
- f. Facilities: *nothing to report*
- g. Personnel:

CLOSED SESSION

The Board moved to a closed session discussion to discuss the Program Director employment agreement.

Janet Watt motioned to approve the Program Administrator's 7-month contract

Second: Shelly Millsap

Unanimously approved.

Item #150317

- h. Nominating: *nothing to report*
 - i. Curriculum: James McGrath shared a document with the Board that is part of the HS grant proposal sent to JTF.
 - j. Food Service: *nothing to report*
 - k. Disciplinary Committee: *nothing to report*
 - l. Special update on IVA High School: James McGrath reported that we have submitted our proposal to JTF. We expect to hear back from them in June.
- 9. Special update on IVA High School: James McGrath reported that we have submitted our proposal to JTF. We expect to hear back from them in June:
 - 10. Chairman's communication: Steve Porter mentioned that the Strategic Planning Meeting will be combined with the regular meeting on March 28, and we are to let Eric Churchill know if we can attend. Steve also reminded the Board that Form 700s must be completed by April 15.
 - 11. Values and Strategy Alignment: *none*
 - 12. Public comments on items in open session: *nothing was submitted*
 - 13. New Items of Business for Future Approval: *none*
 - 14. Call to Adjourn and Next Meeting – Steve Porter adjourned the meeting at 8:28. The next meeting will be Saturday, March 28, 2015 at the IVA office, 3601 Linden Ave., Long Beach.

Respectfully submitted:



Board Secretary

Approved: April 1, 2015