

*We seek to foster meaningful growth in intellectual character virtues
in a thoughtful, challenging, and supportive academic environment.*



**IVALB Board Meeting Minutes
Wednesday, March 03, 2021
7pm Online via Zoom**



1. Call to Order: 7:05 p.m.

- Thank-you and welcome
- Roll call: Eric Churchill, Joshua Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Dan Hertzler, Jamie Whitaker Campbell, Janet Moore
- ABSENT: none
- Also in attendance: James McGrath, Jacquie Bryant, Cari Noble, Caitlin Fountain, Paul Burns, Diana Bosetti, Laura Cipperly
- Meeting Minutes taken by: Karyn Pace
- Items on the agenda: Consent Agenda (January meeting minutes, check and credit card registers for both schools). Main Agenda: Second Interim Report for both schools, Opening Criteria for both schools, Audit Reports for both schools, LCAP update for MS, Board approval of the state charter school facilities incentive grant.

2. Reports

- General updates – HS (James)
 - I. Announced plans to the community to do small group instruction for students most in need, starting March 8, and to re-open after Spring Break on April 12 for a hybrid schedule.
 - II. Discussed the infection rates necessary for re-opening. All Academy teachers are vaccinated and they have a 30-page Safety Plan for re-opening.
- General updates – MS (Jacquie)
 - I. Charter renewal will be submitted in October.
 - II. Tutoring program that is serving students who have a D or F on last report card. Provides an opportunity for peer tutoring/leadership also. They plan to continue this program after re-opening too.
 - III. Conferences are coming up.
 - IV. Lottery is coming up next month.
 - V. Facility grant has enabled the MS to get a lift!
 - VI. There are new marketing materials coming out soon.
 - VII. Next week, Jacquie Bryant and Jason Baehr will be doing a Humility Symposium.
 - VIII. No students have left this year and we have higher ADA than previous years. Our application numbers are at 160 and 38% qualify for a third token in the lottery which meets the requirements for LBUSD.
 - IX. Don't have a timeline for re-opening yet, but plan to have the timeline ready in late March.

3. Understanding our Mission and Recognition

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- Cari Noble speaks on our mission.

4. Public Hearing

Public input is important for the success of the school. Therefore, we would like to provide a forum for guests to address the school board on topics of relevance to the school. Public hearing items should be brought to the board chairman and the instructions for doing so are posted on the website. Any items can also be brought to the board chair during the meeting. Any items brought to the board that are not on the agenda cannot be discussed by the full board due to the requirement for public notification through the Brown Act. However, items discussed during the open session can be put on future agenda at the board's request.

5. Public Comments on Current Agenda Items

Additionally, we would like to provide the public an opportunity to comment on agenda items, **which have been posted.**

If you wish to address the board ON AN AGENDA ITEM, and have not previously submitted a request, please verbally notify the chair at this time.

6. Consent Agenda Items

Note: Per Brown Act provisions, for teleconference calls, we need to do voice votes for all voting. So, we will ask each director how they vote on an item. When asked, please respond with yay (or Aye), nay, or abstain. After, the chair will tally the votes and announce the decision.

- January meeting minutes
- Check and Credit card registers

After reviewing the items on the consent agenda ahead of the meeting, are there any items directors would like removed from the consent agenda for full board discussion?

Any minor changes to be made to items remaining on the consent agenda?

Motion: Eric Churchill moves to approve the consent agenda, inclusive of January meeting minutes and check and credit card registers for both

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<i>schools.</i>
<i>Second: Howie Fitzgerald</i>
<i>Discussion: Some clarifications of purchases and expenses</i>
<i>All in favor: Eric Churchill, Joshua Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Dan Hertzler, Jamie Whitaker Campbell, Janet Moore</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

7. Business Items

Fund Development

NA

Finance

HS: The audit was not received from the auditors in time to present at tonight's meeting. We will call an ad-hoc board meeting to vote to approve before the April 1st deadline.

<i>Motion: Eric Churchill moves to approve the FY21 Second Interim Report for the high school.</i>
<i>Second: Joshua Ross</i>
<i>Discussion: None</i>
<i>All in favor: Eric Churchill, Joshua Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Dan Hertzler, Jamie Whitaker Campbell, Janet Moore</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

MS: Operating income has increased by \$25K.

The audit was not received from the auditor's in time to present at tonight's meeting. We will call an ad-hoc board meeting to vote to approve before the April 1st deadline.

<i>Motion: Eric Churchill moves to approve the FY21 Second Interim Report for the middle school.</i>
<i>Second: Jamie Whitaker Campbell</i>
<i>Discussion: None</i>

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<i>All in favor:</i> Eric Churchill, Joshua Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Dan Hertzler, Jamie Whitaker Campbell, Janet Moore <i>All opposed:</i> None <i>Abstentions:</i> None
<i>Item#</i>

Academic Oversight

MS: Opening Criteria

LCAP update – mid-May timeline on the LCAP. Also, state testing is going to take place.

<i>Motion:</i> Karyn Pace moves to authorize both schools' administration to open when the Dept. of Health provides clearance and a safety plan is in place.
<i>Second:</i> Eric Churchill
<i>Discussion:</i> None
<i>All in favor:</i> Eric Churchill, Joshua Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Dan Hertzler, Jamie Whitaker Campbell, Janet Moore <i>All opposed:</i> None <i>Abstentions:</i> None
<i>Item#</i>

HS: Opening criteria

Disciplinary

NA

Policy

NA

Board governance

Dan, Steve, and Eric are meeting with LaChelle Carter soon as a potential nominee for board member.

Facilities

MS:

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<i>Motion:</i> Eric Churchill moves to accept the terms and conditions of the California School Finance Authority's State Charter School Facilities Incentive Grants Program Grant Agreement.
<i>Second:</i> Dan Hertzler
<i>Discussion</i> Will the lift impact our insurance?
<i>All in favor:</i> Eric Churchill, Joshua Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Dan Hertzler, Jamie Whitaker Campbell, Janet Moore <i>All opposed:</i> None <i>Abstentions:</i> None
<i>Item#</i>

Leadership Oversight

NA

Marketing – James and Laura

Total number of high schools applications is down by 10 from last February. We will do direct in-person marketing when schools are open. We distributed 10,000 door hangers recently. James is asking board members to help reach out to organizations asking about potential partnerships (guest speakers, field trips, internships, etc.).

8. Comments on items considered in open session

NA

9. New Items of Business for Future Approval or Board Work

Research grants for ADA Compliance and Special Ed – Howie
Meet in late March to approve Audit Reports for both schools.
Email with ask from James to board regarding reaching out to organizations.

10. Announcements

Howie will reach out to a potential board member.

11. Announcement of closed session items

NA

12. Public comments on items in closed session

NA

13. Closed session

NA

14. Return to open session (turn on recording) and report on any action taken

NA

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15. Call to adjourn: 9:06 p.m.
Next meeting: April 7th, 2021

Respectfully submitted: Karyn Pace

Approved: April 14, 2021 Board of Directors Meeting