



IVA Board Meeting

Wednesday, March 4, 2015

7:00-9:00 p.m.

3601 Linden Ave, Long Beach, CA 90807, Classroom 214

A G E N D A

ORDER OF BUSINESS	DISPOSITION	TIME (PM)
1. Call to order and welcome	Information	7:00-7:03
2. Report of closed session actions	-	-
3. Public Hearing <i>None</i>	-	-
4. Consent Agenda <i>February minutes, Annual Update: Freedom of Expression Policy, Check Register</i>	Action	7:03-7:06
5. Public testimony on agenda items (5m/per; limit 30m)	-	-
6. Understanding our Mission (Virtue Education) <i>Science Fair Report-Ms. Campos & IVA Students</i>	Information	7:06-7:26
7. Staff Report • Jacquie Bryant, Danielle Montiel	Information	7:26-7:36
8. Committee Updates		
a. Marketing/Grant writing (RI)	Information	7:36-7:43
b. Board Development (GW) <i>Gift Acceptance Policy (action), Spring Fundraiser 3/28 (information)</i>	Action	7:43-7:56
c. Policy (ENC)	-	-
d. Finance (GW, JPB) <i>Form 990/199, Monthly Financials</i>	Action	7:56-8:10
e. Facilities (EC, JPB)	-	-
f. Personnel (SM, KP) <i>Closed Session: Employee Agreement</i>	Action	8:10-8:17
g. Nominating (SP)	-	-
h. Curriculum (JSB, JPB)	Information	8:17-8:22
i. Food Service (JW)	-	-
j. Disciplinary Committee (JPB)	-	-
9. Special update on IVA high school grant application	Information	8:22-8:35
10. Chairman's Communication <i>Strategic Planning Meeting combined with regular meeting, Reminder to complete Form 700s by April 15</i>	Information	8:35-8:40
11. Values and Strategy Alignment	-	-
12. Public comments on items in open session. (5 min per/10 min max)		8:40-8:55
13. Other Items of Communication: New items of business for future approval.		8:55-9:00
14. Call to Adjourn & Next Meeting: <u>Saturday, March 28th, 2015, 3:00pm</u> at IVA Office 3601 Linden Ave. Long Beach, CA 90807		9:00

IVA Board Meeting

Wednesday, March 4, 2015

7:00-9:00 p.m.

IVA | 3601 Linden Ave, Long Beach, CA 90807

C O N S E N T A G E N D A

1. Approval of August Minutes
 - a. Minutes were prepared by Robin LaBarbera
 - b. The chair submitted to the board for review and approval on February 28, 2015
 - c. **Disposition: Action**
2. Approval Freedom of Expression Policy
 - a. Ed Tec recommends annual approved of the Freedom of Expression Policy. There are no proposed changes to this policy, which was initially approved in July 2013.
 - b. Please policy in Consent Agenda Items folder
 - c. **Disposition: Action**
3. Approval of Check Register January 2015
 - a. Ed Tec recommends BOD review and approval of monthly check register
 - b. **Disposition: Action**



IVA Board Meeting

Wednesday, February 4, 2015

7:00-9:00 p.m.

3601 Linden Ave, Long Beach, CA 90807, Classroom 214

MINUTES

Directors Present: Rebecca Irwin, Robin LaBarbera, Steve Porter, Gregg Whelan, Janet Watt, Eric Churchill

Staff Present: Jacquie Bryant, Danielle Montiel

Guests: Marisol Gold, Steve Goodwin, Chang Patel (EdTech), James McGrath, 3 IVA parents

ORDER OF BUSINESS

1. Call or Order and Welcome – 7:09 by Eric Churchill. He announced that he will hand out survey cards at the end of the meeting to gain feedback about the meeting.
2. Report of Closed Session Items - *nothing to report*.
3. Public Hearing – *no previous requests*.
4. Consent Agenda.
Eric Churchill motioned to adopt the February 4 Consent Agenda
Second: Gregg Whelan
Unanimously approved
Item #150209ca, 150210ca, 150211ca, and 150212ca
5. Public Testimony on Agenda Items - *none previously submitted*
6. Understanding our Mission – Steve Porter shared highlights from a recent educational seminar he provided for parents.
7. Staff Report – Jacquie Bryant shared about a recent parent meeting discussing the social health of students; she shared about a recent student conflict and how it was resolved; students recently went on a field trip to the Museum of Tolerance; syllabi have been formalized at a recent faculty meeting; report cards have gone through much review; middle school choice nights have been held and were well attended. Danielle Montiel compared the number of applications received during open enrollment for the years 13/14, 14/15, and 15/16; she discussed the success of our after school programs and the positive parent responses about the sense of community created; the PCSGP grant was received for over \$300,000.
8. Committee Updates
 - a. Marketing: Rebecca Irwin shared a social media update; postcards were mailed to 5th grade families in Long Beach; ads were placed in the Press Telegram and Gazette; greatest recruiting method is word of mouth.
 - b. Fund Development: Gregg Whelan mentioned that the Board previously accepted professional fundraiser Susan Redfield based on her extensive background; she will educate staff and board members on fundraising techniques; she will put together a fundraising policy for the Board to review; Jacquie Bryant and Danielle Montiel have been meeting regularly with Susan to discuss fund development, and they provided an update about those meetings.
 - c. Policy: *nothing to report*
 - d. Finance: EdTech's Chang Patel presented the financial information.
 - e. Facilities: *nothing to report*
 - f. Personnel: *nothing to report*
 - g. Nominating: *nothing to report*
 - h. Curriculum: *nothing to report*

- i. Food: *nothing to report*
 - j. Disciplinary Committee: *nothing to report*
 - k. PTA update: Janet shared briefly about recent meetings and events.
9. IVAH Update:
- a. James McGrath provided an update on the application for IVA High School. Plans are to submit the charter petition in September 2015, with hopes of opening the school in September 2016.
10. Chairman's communication: Eric Churchill reminded the Board that form 700's are due; he provided copies for board members to complete, and asked us to scan and email to him the completed form by the next meeting.
- Steven Goodwin from Turning West shared an update on Strategic Planning. He suggested an extended retreat for the board (5 hours) to process the information that is gathered in the "environmental scan." From the environmental scan, we will come up with areas of focus, the strategy design (goals, objectives, dashboard, written draft), then on to Phase III.
11. Strategy and Assessment: *none*
12. Public comments on Agenda Items: *nothing was submitted*
13. New Items of Business for Future Approval: *none*
14. Call to Adjourn and Next Meeting – Eric Churchill adjourned the meeting at 8:41. The next meeting will be March 4, 2015 at the IVA office, 3601 Linden Ave., Long Beach.

Respectfully submitted:



Board Secretary

Approved:



FREEDOM OF EXPRESSION POLICY AND PROCEDURES

Students attending Intellectual Virtues Academy have the right to exercise free expression including, but not limited to the use of bulletin boards, distribution of printed materials or petitions, wearing buttons, badges and other insignia and the right of expression in official publications, whether or not the publications or other means of expression are supported financially by Intellectual Virtues Academy or by use of school facilities. The Board of Directors (“Board”) respects students’ rights to express ideas and opinions, take stands and support causes, whether controversial or not, through their speech, their writing, their clothing, and the printed materials they choose to post or distribute.

Student liberties of expression shall be limited only as allowed by law in order to maintain an orderly school environment and to protect the rights, health and safety of all members of Intellectual Virtues Academy community.

Students will not be disciplined solely on the basis of speech or other communication that would be constitutionally protected when engaged in outside of school, but may be disciplined for harassments, threats, or intimidation unless constitutionally protected.

FREEDOM OF EXPRESSION PROCEDURES

Circulation of Petitions and Other Printed Matter

Students shall be allowed to distribute petitions and other printed matter subject to these procedures.

The time of distribution shall be limited to the half hour before school begins, during the lunch period, and the half hour after school is dismissed.

The manner of distribution shall be such that coercion is not used to induce students to accept the printed matter or to sign petitions. Materials are not to be left undistributed or stacked for pick-up while unattended at any place in Intellectual Virtues Academy or on School grounds.

Buttons, Badges and Other Insignia of Symbolic Expression

Students will be permitted to wear buttons, badges, armbands, and other insignia as a form of expression.

Students will be subject to disciplinary action when expressive activities such as the distribution of materials, wearing of buttons or displays, or posting of notices or other materials:

- Are obscene, libelous or slanderous;
- Incite students so as to create a clear and present danger of the imminent commission of unlawful acts on school premises or of the violation of lawful School regulations or of the substantial disruption of the orderly operation of Intellectual Virtues Academy;
- Express or advocate racial, ethnic or religious prejudice so as to create a clear and present danger of imminent commission of unlawful acts on School premises or of the violation of lawful School regulations or of the substantial disruption of the orderly operation of Intellectual Virtues Academy;
- Are distributed in violation of the time, place and manner requirements;
- Are in violation of current federal, state and local laws.

Danielle Montiel 3/4/2015 5:59 PM

Comment [1]: Note to BOD: Our consultants at EdTec recommend annual approval of this policy. No changes have been proposed or made since its original approval on July 2, 2013.

Unofficial School Publications

School officials may not ban the distribution of non-School-sponsored publications on School grounds. Writers and editors of unofficial student publications who violate any state or federal law may be disciplined after distribution. Students distributing or posting any materials that are obscene, libelous or slanderous, or which demonstrably incite students to commit unlawful acts on School premises, violate School rules, or substantially disrupt Intellectual Virtues Academy's orderly operation will be subject to disciplinary action.

The following points apply to unofficial student publications:

1. Intellectual Virtues Academy and its employees may disassociate themselves from the material printed inasmuch as it is not an official publication of Intellectual Virtues Academy.
2. School officials may reasonably regulate the time, place and manner of distribution. This distribution will be limited to:
 - a. One half hour before school begins, during the lunch period, or the half hour after dismissal.
 - b. In locations that do not obstruct the normal flow of traffic within Intellectual Virtues Academy or at entrances.
 - c. Without undue noise.
3. No student shall use coercion to induce students or any other persons to accept printed matter or to sign petitions.
4. "Distribution" means dissemination of a publication to students at a time and place of normal School activity, or immediately prior to or subsequent thereto, by means of handing out free copies, selling or offering copies for sale, accepting donations for copies of the publication, or displaying the student publication in areas of Intellectual Virtues Academy which are generally frequented by students.

School officials cannot:

1. Prohibit the distribution of anonymous literature or require that literature bear the name of the sponsoring organization or author.
2. Ban the distribution of literature because it contains advertising.
3. Create regulations that discriminate against non-School-sponsored publications or interfere with the effective distribution of non-sponsored publications provided such publications abide by time, place and manner regulations.

Official School Publications

Student editors of official school publications shall be responsible for assigning and editing the news, editorial and feature content of their publications subject to the limitations identified above. It shall be the responsibility of a journalism advisor(s) of student publications within Intellectual Virtues Academy to supervise the production of the student staff, to maintain professional standards of English and journalism and to maintain the provisions provided in the Education Code relating to student expression.

Other Forms of Student Expression

Forms of student expression may include, but are not limited to speech, debate, assemblies, posters, bulletin board announcements, and the wearing of buttons, badges and armbands. In general, the laws pertaining to all forms of student expression are the same. The rights of students to express their opinions are recognized by law and are not limited to verbal expression. The basic guidelines listed above for publications apply to all forms of student expression. No teacher or administrator shall interfere with such expression on the grounds that the message may be unpopular with students or faculty.

We seek to foster meaningful growth in intellectual character virtues in a thoughtful, challenging and supportive academic environment.



In conforming to state and federal laws, student expression must obey copyright laws; for example, student posters cannot use nationally registered and copyrighted characters such as those from Walt Disney or “Peanuts” publications.

A student shall be subject to discipline for off-campus expression, including expression on off-campus Internet web sites, when such expression poses a threat to the safety of other students, staff, or school property, or substantially disrupts the educational program. Intellectual Virtues Academy director will document the impact the expression had or could be expected to have on Intellectual Virtues Academy program.

Distribution of Procedures Governing Student Rights

The Principal will distribute copies of this policy to all teachers who are advisors of students who produce publications or present public performances. It is the responsibility of Intellectual Virtues Academy and Principal to see that these guidelines are kept up-to-date and accurate.

Appeals

The student and a School staff member shall attempt to resolve the problem before consulting the administrative staff. If the issue cannot be resolved between the staff member and the student, the student may appeal the decision to the Principal or his/her designee. As a final step, the student may follow Intellectual Virtues Academy’s complaint procedures as outlined in the Student Handbook.

Adopted: July 2, 2013

Amended:

WILKINSON HADLEY KING & CO., LLP
CERTIFIED PUBLIC ACCOUNTANTS
218 W. DOUGLAS AVENUE
EL CAJON, CA 92020

INTELLECTUAL VIRTUES ACADEMY
3601 LINDEN AVE
LONG BEACH, CA 90807

DEAR CLIENT,

ENCLOSED ARE THE ORIGINAL AND ONE COPY OF YOUR INCOME TAX RETURNS
FOR THE PERIOD ENDED JUNE 30, 2014 FOR:

INTELLECTUAL VIRTUES ACADEMY AS FOLLOWS...

2014 990 - RETURN OF ORGANIZATION EXEMPT FROM INCOME TAX
2014 SCHEDULE A - PUBLIC CHARITY STATUS AND PUBLIC SUPPORT
2014 SCHEDULE B - SCHEDULE OF CONTRIBUTORS
2014 SCHEDULE D - SUPPLEMENTAL FINANCIAL STATEMENTS
2014 SCHEDULE E - SCHOOLS
2014 SCHEDULE O - SUPPLEMENTAL INFORMATION TO FORM 990 OR 990EZ
2014 8879-EO - IRS E-FILE SIGNATURE AUTHORIZATION
2014 CALIFORNIA FORM 199 - EXEMPT ORGANIZATION STATEMENT OF RETURN
2014 CALIFORNIA 8453-EO E-FILE RETURN AUTHORIZATION FOR EXEMPT ORG.

EACH ORIGINAL SHOULD BE DATED, SIGNED AND FILED IN ACCORDANCE WITH
THE FILING INSTRUCTIONS. THE COPY SHOULD BE RETAINED FOR YOUR FILES.

VERY TRULY YOURS,

P. ROBERT WILKINSON
WILKINSON HADLEY KING & CO., LLP
CERTIFIED PUBLIC ACCOUNTANTS