

## IVA Board Meeting

Wednesday, June 1<sup>st</sup>, 2016

7:00PM – 10:00PM

3601 Linden Ave, Long Beach, CA 90807, Classroom 113

### A G E N D A

Order of Business	School	Items for information/action	Time
1. Call to order and announcements	BOTH		7:00-7:03
2. Announcement of Closed Session Items	MS	-	7:03-7:05
	HS	Ed Code: 54957.6: Approval of contracts for hiring Crystal Day, Jess Gibson, Michelle Tubbs (ACTION); Ed Code: 54956.8 Real Property negotiations for future high school location (INFO)	
3. Public Comments on items considered in closed session (5m/person; 15 minute limit)	BOTH		7:05-7:20
4. CLOSED SESSION	BOTH		7:20-7:40
5. Report of Closed Session Items	BOTH	In accordance with California Government Code Section 54957.7, the reports required of 54957.1 regarding actions taken in Closed Session will be made in writing at this time.	7:40-7:45
6. Return to OPEN SESSION			
7. Public Hearing	BOTH	Nothing submitted	-
8. Consent agenda items	MS	See Consent Agenda Below	7:45-7:50
	HS	See Consent Agenda Below	
9. Public comments on agenda items (5m/person; limit 15m)	BOTH	-	7:50-8:05
10. Understanding our Mission/Recognition	BOTH	Jason will share about a recent grant project he's been involved with that has produced a short documentary film about curiosity, open-mindedness, and intellectual humility that will be used in some research studies at IVA and at some schools in Boston.	8:05-8:15
11. Reports (Operational Updates; informational only)	Chairman	General information	8:15-8:20
	MS	General information	8:20-8:25
	HS	General information	8:25-8:30
12. Business Items			
a. Marketing	MS	Marketing and social media stats update (INFORMATION)	8:30-8:35
	HS	Outreach efforts and recruitment update including current number of applicants and registrants (INFORMATION)	8:35-8:40
b. Academic Oversight	MS	<ul style="list-style-type: none"> <li>Continued discussion about lottery exemptions and an update from Janet Watt (INFORMATION)</li> <li>Approval of LCAP prior to Budget approval (ACTION)</li> </ul>	8:40-8:55
	HS	-	-
c. Finance	MS	<ul style="list-style-type: none"> <li>Edtec will present the 2016-2017 budget for approval (ACTION)</li> <li>Approval of 2% Cost of Living Allowance for Middle School Principal (ACTION)</li> </ul>	8:55-9:05
	HS	Edtec will present the 2016-2017 budget for review with approval at subsequent meeting (INFORMATION)	9:05-9:15
d. Disciplinary ( <i>ad hoc</i> )	MS	-	-
	HS	-	-
e. Policy ( <i>ad hoc</i> )	MS	-	-
	HS	-	-
f. Board Governance ( <i>nomination, navigation and trainina</i> )	BOTH	<ul style="list-style-type: none"> <li>Discuss PROS and CONS of two options for board governance (INFORMATION)</li> <li>Board Nominations: Steve Porter, Rebecca</li> </ul>	9:15-9:30

		(INFORMATION) • Board appointments: Darin Earley (ACTION)	
g. Facilities	MS	-	-
	HS	-	-
h. Leadership Oversight (ad hoc)	MS	-	-
	HS	Adoption of benefits policy (ACTION)	9:35-9:40
i. Fund Development	MS	Gala update	9:40-9:45
	HS	-	-
13. Comments on items considered in open session (2.5 minutes/person; limit 10 minutes)			9:45-9:55
14. Future Business	BOTH	Call for new agenda items from the Board of Directors	9:55-10:00
15. Announcements		-	-
16. Call to adjourn and next meeting June 13 <sup>th</sup> , 2015	BOTH	-	10:00

ACCESS TO PUBLIC DOCUMENTS

Public records related to the open session agenda that are distributed to the IVA Board less than 72 hours before a regular meeting, may be inspected by the public at the IVA School Offices, 3601 Linden Ave., Long Beach, CA 90807 during normal business hours (8:00am-4:00pm).

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the IVA School Offices, 3601 Linden Ave., Long Beach, CA 90807; telephone: (562) 912-7017.

## **IVA Board Meeting**

**Tuesday, June 1, 2016**

7:00-10:00 p.m.

IVA Office 3601 Linden Ave, Long Beach, CA 90807

### **C O N S E N T   A G E N D A**

1. May minutes
  - a. The IVA BOD met on May 4<sup>th</sup> with a quorum of directors present.
  - b. Major items discussed/approved at this meeting include: Dan Herzler was appointed to the board for a duration of two years, Janet Watt was re-appointed for one year and Gregg Whelan was re-appointed for
    - a. Minutes were prepared by Robin Labarbera.
    - b. **Disposition: Action**
2. Protection of Prayer Certification-IVAMS
  - a. This is a CDE form that meets the annual requirement and provides written certification that we do not prevent constitutionally protected prayer in public schools. IVA last approved the Protection of Prayer in June 2015.
  - b. THIS IS A FEDERALLY REQUIRED FORM
  - c. **Disposition: Action**
3. Homeless Education policy-IVAMS
  - a. The McKinney-Vento Homeless Act (MVHA) was passed by Congress to ensure that each homeless student has equal access to the same free, appropriate public education as other students. While many fed laws are tied to a specific local education agency's (LEA) receipt of federal funds, the MVHA requires the State to ensure that all LEAs in CA have certain policies in place in accordance with the MVHA, without regard to whether LEA receives these funds. The CDE monitors compliance with these rules. Thus, all charter schools should adopt a homeless student education policy, regardless of whether the CS receives MVHA funds. IVA does not receive MVHA funds.
  - b. This policy is approved annually. IVA last approved the Homeless Education policy in June 2015. Word and pdf format included.
  - c. **Disposition: Action**
4. General Assurances-IVAMS
  - a. The General Assurances and Certifications are requirements of applicants and grantees as a condition of receiving funds. Applicants do not need to sign and return the general assurances and certification with the application; instead, they must download them and keep them on file to be available for compliance reviews, complaint investigations, or audits. Applicants that participate in the Consolidated Application - ConApp - should already have a copy of the general assurances and certifications on file and do not need to keep a separate copy. Program-specific assurances are not included here and should be listed separately on the Request for Application (RFA). Note: Contracts have their own certifications and assurances that are included in the Request for Proposal document.
  - b. Items include the assurances statement and a signed certification.
  - c. **Disposition: Action**
5. Academic Calendar and Bell Schedules-Academy and MS
  - a. These items are audited for minimum requirements of days and instructional minutes. Calendars and bell schedules have been developed in conjunction with and internally audited by EdTec accountants.
  - b. **Disposition: Action**
6. Payment Set Up-Academy

- a. The Los Angeles County Office of Education requires three documents to be executed by the Board to set up Type 1 services through LACOE for funds distribution. That is, these documents set up an EFT to pass through federal and state monies from the county to the school's bank account. Here are the forms we anticipate needing:
  - i. Charter School Funds Distribution
  - ii. Resolution to Issue Funds to Charter School
  - iii. Certification of Signatures
- b. **Disposition: Action**
- 7. Credit card report-IVAMS
  - a. To ensure proper oversight, the BOD reviews and approves the credit card report. The goal of the board is to look for potential errors or discrepancies.
  - b. **Disposition: Action**
- 8. Check register-IVAMS
  - a. To ensure proper oversight, the BOD reviews and approves the credit card report. The goal of the board is to look for potential errors or discrepancies.
  - b. **Disposition: Action**