

Our mission is to foster meaningful growth in intellectual virtues, which are the personal qualities of an excellent thinker or learner. In particular, we will focus on fostering IVA's nine "master virtues," which are curiosity, intellectual autonomy, intellectual humility, attentiveness, intellectual carefulness, intellectual thoroughness, open-mindedness, intellectual courage, and intellectual tenacity.



INTELLECTUAL VIRTUES
ACADEMY

Meeting Minutes

Date: January 15, 2014 at 7:00 PM

Title of Meeting: Board of Directors

Location: Long Beach, CA

Board Members Present: Eric Churchill, Rebecca Irwin, Steve Porter, Edward Castro, Jason Baehr, James McGrath, Shelly Millsap, Karyn Pace, Janet Watt

Board Members Absent:

Order of Business

1. Call to Order
2. Report of Closed Session actions - *It was decided, based upon the personnel committee's recommendation that the program administrator's salary will remain at the current rate.*
3. Public Hearing - *no guests present*
4. Call for additional Agenda Items / Adoption of the Agenda

Eric Churchill moved to adopt the agenda for January 15th, 2014

Second: Edward Castro

There was no further discussion.

Unanimously approved

Item #140101

5. Approval of the Minutes

Eric Churchill moved to approve the minutes from December 18th, 2013

Second: Janet Watt

Discussion: Eric noted - Item 10 C. not accurate - it should read 8 hours per week with additional use at \$25 per hour
Karen Price noted regarding 10 D. personnel (closed session) wanted to make it clear that the personnel committee decided to maintain a rate not to exceed \$28 per hour.

Eric made a secondary motion to insert two items listed above

Second: Jason

Unanimously Approved

Item #140102

Minutes unanimously approved

Item #140103

6. Public Testimony on Agenda Items - *none previously submitted*



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Understanding our Mission

7. Jason Baehr spoke on advisories. Advisories are key to carrying out our mission since they provide a venue for students to learn about intellectual virtues.
The four goals of Advisory were described.
A distinction about IVA is that students are given an hour a week to think actively on a topic that is of interest to them.

Chairman's Communication

8a. A board information document was passed around to verify contact information

b. Committees Leads James McGrath, Karyn Pace, Shelly Milsap, Ed Castro, Rebecca Irwin, Steve Porter and Janet Watt were asked to turn in committee charters by February 1st. The charters provide guidance on the role and structure of committees and will be a part of the board manual.

> Action Item: Turn in committee charter by February 1

c. Eric reminded board members that COI Code and Form 700 should be downloaded from the FPPC site and filled out. The form should accompany the COI policy.

> Action Item: Turn in Form 700 by (due date)

d. Eric asked each board member to take a few minutes to fill out a self-evaluation and board skills assessment. Self-evaluation and assessments were collected.

Eric mentioned that Mynor Montiel has resigned from the board, strictly due to conflict of interest. He indicated our desire for some place to utilize Mynor's skills, expertise and advocacy for diversity. It was a huge loss and we are grateful for his voice during our school's launch.

Principal's Update

9. Jacquie Bryant presented a Principal's Update through the lens of the 5 Leadership Practices

Danielle Montiel discussed ADA, enrollment and other staff projects.

Jacquie discussed an anticipated admin assistance staffing change : accounting duties being handed over to Charter Works.

Committee Updates

10a. Policy Committee - *none*



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10b. Finance Committee

Kristin Dietz from Charter Works presented budget details.

Eric asked for any more discussion before it is put to a vote.

Steve and Danielle made a comment on grant monies category restrictions that require some dollars to be spent very specifically. Other categories, however, if we do not need to spend the money, we won't.

Eric moved to adopt the proposed 2013-14 Fiscal Budget

Second: Steve Porter

All in favor: Unanimously approved

Item #140104

Kristen Dietz also spoke about the audit process. The audit is required to go to the state December 15th.

10c. Facilities Committee

Eric Churchill said they have submitted an updated proposal for use of the gym / rec room and cleaning to the landlord. We are waiting to hear back from the landlord.

We do want to meet with them shortly to discuss long-term use. Next year is secured.

10d. Personnel Committee - none

10e. Nominating Committee

Gregg Whelan was presented as a nominee for the position of treasurer by Steve Porter.

Eric mentioned the process and that there were other nominees. Gregg has been very thorough and thoughtful about this nomination. Eric feels for this position we need someone who will keep us fiscally responsible.

10f. Curriculum Committee

James McGrath discussed what, as a board, we should be looking at academically. The quick and easy answer to that is what is my API number. As a board are we going to be satisfied with that? Using our budgeting process as an example of the thoroughness we take with our finances, the curriculum committee is looking at creating a quarterly report. If we do a good job with this, we will be in the forefront of this process among Charter Schools.

10g. Food + Awards Committee

Janet Watt gave an update on food services - they are still waiting on information to come back. We have spent almost \$5000 on legal fees to review food services and after school programs. The benefit is this will lay a groundwork for the future.

Regarding awards, the awards committee discussed how this idea evolves and what our end goal is.

10h. PTA Update

Janet Watt reported that the PTA has a general meeting on January 16th before the IVA parent reading group. They had a Read-a-thon as their fundraiser. Their goal was to involve the entire family, and they have gotten good feedback on this. Some parents are receiving matching funds from their companies and the PTA now has their tax ID number.

10i. Marketing Committee

Jacque Bryant reported that the new website is well underway and should have a soft launch in time for the JTF report timeline.

Rebecca Irwin reported information nights are underway and thus far have had a good turn-out.

10j. Additional Reports / Comments / Updates

Jason Baehr reported that he was at a recent meeting where he was told that as the presenter was developing his research project for Intellectual Humility, he looked to the IVA website and used the definition found there for what they're doing. He also learned that Carol Dwek has a sub grant for a project on growth mindset and intellectual humility in an



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education environment. These were encouraging reports underscoring the interest and relevance of the intellectual virtues model of education.

11. Public Comments on Agenda Items - *none*

12. New Items of Business for our next Board Meeting on February 19 - *none*

13. Call to adjourn - Eric adjourned the meeting at 9:03pm

The next IVA Board Meeting will be held on February 19, 2014 at the IVA office located at 3601 Linden Avenue, LB 90807.

Respectfully submitted:

Rebecca Irwin, ad hoc Recording Secretary