

We seek to foster meaningful growth in intellectual character virtues in a thoughtful, challenging and supportive academic environment.



IVA Board Meeting
Wednesday, February 1, 2017

7:00-9:00 p.m.

3601 Linden Ave, Long Beach, CA 90807, Classroom 113

Minutes

Board Members Present: Karyn Pace, Rebecca Irwin, Rachel Weitzman, Dan Hertzler, Eric Churchill, Shelly Millsap
Missing: Darin Early, Evan Hemmersbach, Steve Porter, Greg Whelan,

Staff: Jacquie Bryant, James McGrath, Megan Flower, Summer Sanders, Michelle Earley

Guests: none

Community: no community members present

1. **Call to order and overview:** Eric Churchill called the meeting to order at 7:10 p.m. Items on the agenda include: consent agenda, one closed session item, financials
2. **Closed Session:** one closed session

Item: open science position and hiring a science teacher aid for H/S
3. **Public comments on items considered in closed session:** no public comments on this closed session item
4. **Move into Closed Session:**

NOTE: Need to give a different nomenclature for closed session items—perhaps label as “Closed Session”

5. **Report of closed session items:**

James McGrath discussed the H/S open science position since early October. The H/S has settled on purchasing an online science platform with a teacher credential until the new semester begins and they can hire for the position. The platform would be accompanied with an aid who has been substituting in this position and can add in intellectual virtues to the class. LACO did not raise any issues about online learning versus time in classroom. He is part time (60% status) and we will be paying him \$10,000. Paying him \$200 less than when he was a sub. The contract goes through June. His admin and outreach jobs are clearly defined (the other 40%).

Motion: Eric moves to contract with Adam Rodriguez as a science teacher aid for a contract not to exceed the semester.

Second: Dan Hertzler

Discussion: none

All in Favor: unanimous

All Opposed: none

Abstentions: none

Item #

6. **Return to Open Session:** Returned at 7:27
7. **Public Hearing:** nothing submitted ahead of the meeting
8. **Public Comments on Current Agenda Items:** no public comments
9. **Understanding our Mission:** Teacher Megan Flower reported on her experience teaching at IVA.
10. **Consent Agenda:** (1) January 19, 2017 Board Meeting Minutes; (2) Intellectual Virtues Academy (High School) SARC.

Motion: Eric Churchill moved that board approve the consent agenda items.

Second: Rachel Weitzman

Discussion: none

All in favor: Unanimous

All opposed: none

Abstentions: none

11. **Business items**

a. **Marketing:**

Rebecca Irwin talked using people connected in the community to assist. Looking at opportunity for Facebook ad. This will be new for LBUSD. Going back to previous tools like flyers and postings in coffee shops and using mail chimp for facebook adds.

NOTE: REBECCA IRWIN LEFT MEETING

b. **Academic Oversight:**

Nothing to report.

c. **Finance:**

M/S: November/December Financials Update—Jackie provided update. The board approved budgeted. There about \$100,000 of expenses beyond revenue because this is a “growing year” and it was budgeted for properly. So far this year they have decreased the amount by \$42,000 due to conservative view of the accountants. M/S is going to be hiring an admin position. A parent gave \$20,000 to help with outreach. The amount of money for renewal of charger was more than anticipated.

H/S: November/ December Financials Update—Michelle provided update. The forecast from end of November and what happened in December was good. The only significant increase of spending was not anticipated was for special education.

d. **Disciplinary:**

Nothing to report.

e. **Policy:**

Nothing to report.

f. **Board Governance:**

H/S representation at Board—James provided update. Thoughts were that the ask for the JTF was an administrative team that was less reliant on the board. But the JTF money falls off at a certain point. Thoughts include: (1) having a present board member or future board member or two that could help focus on the high school; (2) need someone on the board to focus on H/S enrollment, marketing, outreach and recruitment efforts that the schools is currently taking on themselves; (3) board should be thinking about the H/S when they are doing stuff for the M/S as well (like handing out flyers). Thinking about 1-3 candidates.

g. **Facilities:**

Outside Lease Space (ACTION)

James is removing from the agenda.

h. Policy: nothing

i. Leadership Oversight: none

j. Fund Development: none

k. Comments: none

12. **Reports:**

Chairperson's Report: Eric Churchill had nothing to report.

IVA Principal Report: Jacquie Bryant reported that the approval of the MOU sets M/S into a few other outreach requirements. What is going to be a monthly update to LB Unified is also going to be going to the board. They want to know what we are doing to increase outreach where there is low socioeconomic status. First report to LBUSD will be March 1. Examples of what M/S has done so far is: (1) changed application website and some handouts so there are 3 languages; (2) talked to parents and received funds so we can contact an outreach reviewer. There will be a policy update for applicants in the next meeting (new token requirements); (3) started talking about new messaging about desire for diversity and the new third lottery preference; (4) moving the staff member to focus on this area and hiring someone who speaks Spanish. Beyond outreach, Jackie discussed strong and professional development. Hired new teacher who is a great addition; done a great job in her first week and on board with the mission and vision. The wait list is closing in February and 3 new students have been added.

Academy Principal Report: James reported on the mid year student surveys. The first question set is around culture: does the student feels safe in the school or if they like the school. IVA students ranked the school 92% and 90% respectively. This is higher than public and BSS ranking. The second was the core academic questions: are the academics "challenging" and are the teachers effective. The students ranked these questions as 78%

and 84% respectively. These are higher than public and private schools. There were various other intellectual virtues questions and all were high rating by the students. Thinking ahead of how to keep this culture when the school grows in the next few years.

13. **New Items of Business:** nothing

14. **Announcements:** nothing

15. **Call to adjourn:** Eric Churchill.

Respectfully submitted:

Rachel A. Weitzman, Board Member

Approved: