

*We seek to foster meaningful growth in intellectual character virtues in a thoughtful, challenging and supportive academic environment.*



**IVA Board Meeting**  
**Wednesday, December 12<sup>th</sup>, 2018**

7:00-9:00 p.m.

1637 Long Beach Blvd., Long Beach, CA 90813

**Minutes**

**Board Members Present:** Eric Churchill; Karyn Pace; Janet Moore; Josh Ross; Dan Hertzler arrived at 7:50 **Missing:** Steve Porter; Rachel Weitzman; Richard Williams

**Staff:** Jacquie Bryant, James McGrath

**Guests:** Jason Baehr

**Community:**

1. **Call to order and overview:** Eric Churchill called the meeting to order at 7:30 p.m.
2. **Reports:**
  - Jacquie: M/S- Traveled to San Fran for charter school conference. Update focused on outreach; had USC on campus today for observation. USC had very favorable assessment. Two main conditions for review: academic and financial. LBUSD is focusing on applicants who qualify for free and reduced lunch. We signed an MOU agreeing to the 50% of applicants in 2020 lottery. Reviewed our numbers compared to neighborhood schools. We are increasing our low socio economics. Our applicant numbers are growing, but this isn't our focus. We must target neighborhoods with high numbers of free and reduced lunch. Jacquie presented the challenges of this "boxed in" marketing. We are targeting only certain neighborhoods. Feels awkward.
  - James: H/S- Turned in renewal package on Nov. 30; have a hearing with LACOE to present justification for renewal next Tuesday, Dec. 18. Second step is capacity interview, Jan. 9; and finally, meeting with LACOE board on Jan. 22. Also, USC came to campus yesterday. Very cool interactions with the researchers! Students feel pride about culture of the school.
3. **Understanding our mission and Recognition**

Nothing
4. **Closed Session:** none
5. **Public comments on items considered in closed session:** not applicable
6. **Move into Closed Session:** not applicable
7. **Public Hearing:** nothing submitted ahead of the meeting
8. **Public Comments on Current Agenda Items:**

N/A Nothing Submitted
9. **Consent Agenda:** (1) November Meeting Minutes (2) Check registers for the Middle

School. (3) Check registers for the High School.

- Eric asked about a couple names of people who were paid, but no information for why we paid. James will send email to Eric.
- Asked Jacquie about a Union Bank payment. Jacquie stated that this was a credit card payment.
- In November minutes, James will reassert language for LACOE submission of reauthorization.
- Address needs to be changed on November minutes.

**Motion:** Karyn Pace moved that board approve the consent agenda items.

**Second:** Janet Moore

**Discussion:** none

**All in favor:** Unanimous

**All opposed:** none

**Abstentions:** none

## 10. Business items

### a. Board Governance:

- i. Nominated Josh Ross last meeting, and we reminded board of his qualifications for a 2-year term.

Motion: Eric Churchill moved to approve Josh to a 2-year term.

Second: Janet Moore

Discussion: none

All in favor: Unanimous

All opposed: none

Abstentions: none

Motion: Eric Churchill moved to appoint Josh to treasurer

Second: Dan Hertzler

Discussion: none

All in favor: Unanimous

All opposed: none

Abstentions: none

- ii. Rachel Weitzman will not be renewing her term because she moved to San Diego.
- iii. We need to recruit people to the board: fundraising, HS expertise, board governance, diversity, marketing, etc.
- iv. Eric Churchill discusses with board the discussion he has had with Jonathan Hughes regarding future strategic planning. This looking to have a process for future direction and vision for the future.
  - Jacquie adds input that she feels it is important to have teacher input in this process.

### b. Academic Oversight:

MS – Employee Handbook is being reviewed by Charter Safe. Next month, MS

will present to board.

c. **Marketing:**

None

d. **Finance:**

MS- Financial update for First Interim Report

- 1<sup>st</sup> Interim Report came in November. Positive operating balance.
- Cash flow discussion; mention the discussion of the compensation committee using money from our reserves.
- Low performing Student Block Grants - \$1976 for nine current IVA students.
- Enrollment Update – Took until last month to fill three open spots in 7<sup>th</sup> grade. This impacted ADA.

**Motion:** Eric Churchill moved to approve MS October and November financials.

**Second:** Janet Moore

**Discussion:** none

**All in favor:** Unanimous

**All opposed:** none

**Abstentions:** none

**Motion:** Dan Hertzler moved to approve the MS First Interim Report.

**Second:** Eric Churchill

**Discussion:** none

**All in favor:** Unanimous

**All opposed:** none

**Abstentions:** none

**HS-**

Financial update for First Interim Report and financials

- Additional \$10K due to applying for title IV funds
- Discussion surrounding coding error by EdTech in previous months report.
- Reminded that the audit is a recommendation from LACOE. End conclusion of this audit was that there are no weaknesses or findings in this audit.
- Josh Ross informs the board that he did a scrub through the audit with James and made minor changes.

**Motion:** Dan Hertzler moves to approve the HS Interim Report

**Second:** Janet Moore

**Discussion:** none

**All in favor:** Unanimous

**All opposed:** none

**Abstentions:** none

**Motion:** Dan Hertzler moves to approve the HS Financials

**Second:** Janet Moore

**Discussion:** none

**All in favor:** Unanimous

**All opposed:** none

**Abstentions:** none

**Motion:** Dan Hertzler moves to approve the MS and HS Annual Audit

**Second:** Janet Moore

**Discussion:** none

**All in favor:** Unanimous

**All opposed:** none

**Abstentions:** none

e. **Disciplinary:**

Nothing to report.

f. **Policy:**

Nothing to report

g. **Facilities:**

Nothing to Report

h. **Leadership Oversight:**

Eric Churchill discusses with board the discussion he has had with Jonathan Hughes regarding future strategic planning. This looking to have a process for future direction and vision for the future.

- Jacquie adds input that she feels it is important to have teacher input in this process.

i. **Fund Development:**

Fund development committee is in place and Janet is happy to lead this group. Discussed that this would involve both the MS and the HS. Goals for this committee are surrounding the development of a strategy that will go hand in hand with the strategic plan that is being formed.

11. **Comments on Items Considered in Open Session:** none.

12. **New Items of Business for Future Approval:** none.

13. **Announcements:** Next meeting will be on January 16, 2019 at the Middle School.

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**14. Call to adjourn:**

**Motion:** Dan Hertzler moves to adjourn the meeting at 8:43.

**Second:** Eric Churchill

**Discussion:** none.

**All in favor:** Unanimous.

**All opposed:** none

**Abstentions:** none

Respectfully submitted:

Dan Hertzler, Board Member

Approved: January 22, 2019