



IVA Board Meeting
Wednesday, December 7, 2016

7:00-9:00 p.m.

3601 Linden Ave, Long Beach, CA 90807, Classroom 113

Minutes

Board Members: Karyn Pace, Shelly Millsap, Rebecca Irwin, Steve Porter, Edward Castro, Dan Hertzler, Evan Hemmersbach, Eric Churchill, Darrin Early

Staff: Jacquie Bryant, James McGrath, Summer Sanders, Roberta Denis, Michelle Earley

Guests: Jason Baehr, Rachel Weizmann, Chang Patel, Levi Kirkland

Community: Sandra Grace

1. **Call to order and overview:** Eric Churchill called the meeting to order at 7:09 p.m. Items on the agenda include: consent agenda, MS audit report, MS and HS 1st interim report, appointment of new board member, technology contract.
2. **Closed Session:** no close session items
3. **Public comments on items considered in closed session:** no closed session items
4. **Move into Closed Session:** no closed session items
5. **Report of closed session items:** no closed session items
6. **Return to Open Session:** no closed session items
7. **Public Hearing:** nothing submitted ahead of the meeting
8. **Public Comments on Current Agenda Items:** Parent, Sandra Grace, requested to address the Spanish elective agenda item, but she preferred to do so once the agenda item comes up for discussion. Eric Churchill agreed.
9. **Consent Agenda:** (1) Contract with CSULB for credentialing observation and supervision (IVA); (2) November 2nd, 2016 minutes; (3) Changes to Academic Calendar (Academy).
Motion: Eric Churchill moved that we approve the consent agenda items.
Second: Dan Hurtzler
Vote: Unanimous
Item #
10. **Business items**
 - a. **Board Governance:**

Both schools – Rachel Weizmann has been nominated to the Board. Referred by Janet Watt. Eric Churchill reviewed her qualifications. Eric Churchill met with Rachel. Toured the campuses and met with both school principals. Steve Porter met with Rachel.

Motion: Eric Churchill moved to appoint Rachel Weizmann's to the board for

a 2-year term.

Second: Evan Hemmersbach

Vote: Unanimous

Item #

b. **Marketing:**

MS – Rebecca Irwin sent an email with marketing data/social media statistics. Rebecca went over some best practices of marketing and announced the first informational meeting for this coming year.

HS – nothing at this time.

c. **Academic Oversight:**

MS – Sandra Grace commented on the Spanish elective. She has posted the job announcement on various social media sites. She has organized a fundraiser for the class, which has been approved by PTA. The fundraiser will take place on January 13, 2017 at theatre on Atlantic Blvd. More information will be forthcoming. Jacquie Bryant reported that the deadline for the Spanish elective application was last Friday and she has extended it to this Friday and will extend it another Friday. It is going to be difficult to find a teacher for this position. Darrin Earley reported that he phoned the concerned families about the Spanish elective. Darrin also expressed concern about finding an applicant for this position. Dan Hurtzler also reported that there is a teacher shortage in Los Angeles so that this is a tough time to find a part-time teacher. The Academic Oversight Committee will make a decision about this in the coming weeks once the deadline for applications closes.

d. **Finance:**

MS – Audit Report. Chang Patel from EdTech went over the year-end financials and the auditor's report. Ms. Patel confirmed that IVA MS received a clean report from auditors. Evan Hemmersbach confirmed this.

Motion: Eric Churchill moved to approve the 2015-2016 audit report for IVA Middle School.

Second: Shelly Milsap

Discussion:

Vote: Unanimous

Item #

MS – October Financials Report. Levi Kirkland discussed October financials. No concerns.

MS – 1st Interim Report. Levi Kirkland discussed 1st interim report. No concerns.
Motion: Eric Churchill moved to approve the first 2016-2017 interim report for IVA middle school.

Second: Darrin Early

Discussion:

Vote: Unanimous

Item #



HS – October Financials Report. Ms. Patel discussed October financials.
No concerns

HS – 1st Interim Report. Ms. Patel discussed 1st interim report. No concerns.

Motion: Eric Churchill moved to approve the first 2016-2017 interim report for the Academy.

Second: Shelly Milsap

Discussion:

Vote: Unanimous

Item #

HS – 2016-2017 Education Protection Account Resolution and Expenditure Plan

Motion: Eric Churchill moved to approve the Education Protection Account Resolution and Expenditure Plan for the Academy.

Second: Evan Hemmersbach

Vote: Unanimous

Item #

e. **Disciplinary:**

Nothing to report.

f. **Policy:**

Nothing to report.

g. **Board Governance:**

Presentation by Eric Churchill on board governance model. One board for both schools but with two navigation committees (one for each school). Navigation committees would be more hands on with their respective schools. Discussion ensued about whether IVA will be one entity or two for risk mitigation. Eric Churchill and Eric Churchill will get in touch with corporate attorneys regarding the pros and cons of one legal entity versus two. Board will also return to the navigation team discussion.

h. **Facilities:**

(HS) – James McGrath presented a contract for a technology consultant.

Motion: Eric Churchill moved to approve the contract with John de Leon as technology consultant.

Second: Edward Castro

Vote: Unanimous

Item #

i. **Policy:**

Nothing to report.

j. **Leadership Oversight:**

Nothing to report.

k. **Fund Development:**

Nothing to report.

1. Comments on items considered in open session:

No comments.

11. Understanding our Mission and Vision:

Roberta Denis (MS art teacher) shared about student response to art lessons. Michelle Earley (HS PE/health teacher) shared about intellectual virtues in her PE class.

12. Reports:

Chairperson's Report: no report.

IVA Principal Report: Jacquie Bryant reported on recent events, strategic imperatives, end-of-the-year giving campaign, faculty development, diversity training, etc.

Academy Principal Report: James McGrath reported that there are 58 applicants and 9 inquiries for next year's admission which is far ahead of last year; ADA is strong; enrollment has increased by 2 students; students are engaging with the school culture. Summer Sanders reported on some recent events.

13. New Items of Business:

14. Announcements:

Next meeting is January 1, 2017.

15. Call to adjourn and next meeting:

Meeting was adjourned the meeting at 9:23 p.m. Next meeting will be January 4, 2017.

Respectfully submitted:

S L Porter

Steven L. Porter, Vice-Chair

Approved: