

*We seek to foster meaningful growth in intellectual character virtues in a thoughtful, challenging and supportive academic environment.*



## **IVA Board Meeting**

**Wednesday, August 9, 2017**

7:0000 p.m.

1637 Long Beach Blvd., Long Beach, CA 90813

### **Minutes**

**Board Members Present:** Eric Churchill, Karyn Pace, Steve Porter, Edward Castro, Evan Hemmersbach, Rebecca Irwin, Dan Hertzler, Darrin Early (arrived at 7:23pm). **Absent:** Rachel Weizmann, Shelly Millsap.

**Staff:** James McGrath, Summer Sanders, Danielle Montiel, Michelle Earley, Crystal Day, Armine Movsisyan

**Community:** no community members present

1. **Call to order and overview**

- Eric Churchill called the meeting to order at 7:17 p.m.

2. **Reports**

- End of year school report—MS (Danielle): Report of standardized test scores.
- End of year school report—HS (James): Report of school culture and student survey results at Academy.

3. **Announcement of Closed Session Items**

- Evaluation of the performance of the founding director of HS.

4. **Public comments on items considered in closed session**

- None submitted

5. **Move into Closed Session**

- Move into closed session at 8:02pm

6. **Report of closed session items**

- In accordance with Cal. Govt. Code Section 54957.7 report on actions taken in closed session
  - No actions taken within closed session

7. **Return to Open Session**

- Returned to open session at 8:33pm

8. **Public Hearing**

- Nothing submitted ahead of meeting

9. **Public Comments on Current Agenda Items**

- No public comments

10. **Consent Agenda:** (1) Check Register MS; (2) June Meeting Minutes; (3) Academic Calendar and Bell Schedule for MS; (4) Academic Calendar for HS was approved contingent upon changes by LACOE.

**Motion:** Eric Churchill moved that board approves the consent agenda items.  
**Second:** Karyn Pace  
**Discussion:** No discussion  
**All in favor:** Unanimous  
**All opposed:**  
**Abstentions:**  
**Item #**1609x1-1609x2CA

## 11. Business items

### a. Marketing

MS – waitlist is being turned to as spots in all grades become available.  
HS – nothing to report at this time.

### b. Academic Oversight:

MS – teacher hiring

**Motion:** Eric Churchill moved to hire Paul Burns for a one year at-will contract position of Middle School Science Teacher

**Second:** Dan Hertzler

**Discussion:**

**All in favor:** Unanimous

**All opposed:**

**Abstentions:**

**Item #:**

**Motion:** Eric Churchill moved to hire Serena Buie for a one year at-will, part-time contract position of Middle School Music Teacher

**Second:** Rebecca Irwin

**Discussion:**

**All in favor:** Unanimous

**All opposed:**

**Abstentions:**

**Item #:**

HS – teacher hiring

**Motion:** Eric Churchill moved to hire Daniel Avery for a one year at-will contract for the positions of HS Math Teacher and teacher's aide

**Second:** Dan Hertzler

**Discussion:**

**All in favor:** Unanimous

**All opposed:**

**Abstentions:**

**Item #:**

**Motion:** Steve Porter moved to hire Joseph Garcia for a one year at-will contract for the positions of HS Science Teacher and teacher's aide

**Second:** Karyn Pace

**Discussion:** Eric Churchill asked whether he will be coaching. Yes.

**All in favor:** Unanimous

**All opposed:**

**Abstentions:**

**Item #:**

**Motion:** Dan Hertzler moved to hire Grace Nieto for a one year at-will contract for the positions of HS Spanish Teacher and office clerk

**Second:** Evan Hemmersbach

**Discussion:**

**All in favor:** Karyn Pace, Steve Porter, Edward Castro, Evan Hemmersbach, Rebecca Irwin, Darrin Early

**All opposed:**

**Abstentions:** Eric Churchill

**Item #:**

**Motion:** Eric Churchill moved to hire Armine Movsisyan for a one year at-will contract for the positions of Director of Instruction and History Teacher

**Second:** Steve Porter

**Discussion:**

**All in favor:** Eric Churchill, Karyn Pace, Steve Porter, Edward Castro, Evan Hemmersbach, Rebecca Irwin, Darrin Early

**All opposed:**

**Abstentions:** Dan Hertzler

**Item #:**

c. **Finance:**

MS – MS financials are sound. Rebecca Irwin asked about fundraising at MS.

HS – Michelle Earley reported on revised high school budget. Revised enrollment down to 65. This is a streamlined budget. Evan commented that the HS budget needs to be wary of any increased expenses given that HS could easily drop below 3% reserves.

d. **Disciplinary:**

Nothing to report.

e. **Policy:**

HS – Revised employee handbook

**Motion:** Eric Churchill moved to approve the HS Employee Handbook

**Second:** Dan Hertzler

**Discussion:** Eric noted that there is a lot of highlighted text in handbook. The highlighting marks the changes of the handbook.

**All in favor:** Unanimous

**All opposed:**

**Abstentions:**

**Item #**1609x1-1609x2CA

f. **Board Governance:**

- Gregg Whelan has resigned.

- Appointment of Richard Williams at next meeting.

g. **Facilities:**

Nothing to report.

h. **Leadership Oversight:**

Evaluation of the principal and school leader evaluations are still being developed.

i. **Fund Development:**

MS – Annual fund needs to be discussed next meeting.

HS – Need to discuss fundraising.

**12. Comments on items considered in open session**

**13. Understanding our Mission**

- Nothing on agenda

**14. New Items of Business for Future Approval**

- Questions for Jacquie Bryant:
  - Will there be a gala this fall and, if not, how will fundraising be accomplished this year?
  - How are we funding the school counselor position without fundraising money?
  - What about grants?
  - Appoint Richard Williams to board
  - Cashback and points for school credit cards

**15. Call to adjourn and next meeting**

- Meeting adjourned at 9:33 pm
- The next scheduled meeting is September 6, 2017 at the Middle School.

Respectfully submitted:

Steven L. Porter, Vice-Chair

Approved: September 13, 2017