

*We seek to foster meaningful growth in intellectual character virtues
in a thoughtful, challenging, and supportive academic environment.*



**IVALB Board Meeting Minutes
Wednesday, April 14, 2021
7pm at IVA Middle School & On Zoom**



1. **Call to Order:** 7:15 p.m.

- Thank-you and welcome
- Roll call: Eric Churchill, Josh Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Jamie Whitaker Campbell
- ABSENT: Dan Hertzler and Janet Moore
- Also in attendance: James McGrath, Jacquie Bryant, Summer Sanders
- Items on the agenda: Consent Agenda (March meeting minutes, check and credit card registers). Main Agenda: 2019-2020 audit for both schools, opening update for both schools, nomination of a potential board member (LaChelle Carter).

2. **Reports**

General updates –MS (Jacquie)

- Moving towards hybrid opening – cleaning, teachers are asymptomatic testing, deliveries happening, schedule was released. Teachers will be teaching to in-person and Zoom at the same time.
- Budget plans for next year include having more social aides on campus for student social-emotional support.
- 8th grade conferences this week
- Budget and LCAP timelines –both will be presented to the Board by May.
- Adjusting Admin salaries needs to happen in consultation with Compensation Committee.
- Open House – 100 people attended
- Held the Lottery. Registration is due Friday for those admitted.
- Mr. Mikeale had a BABY this morning!!
- Current Open Positions - Math Teacher and Director of Counseling are

General updates – HS (James)

- Same Budget and LCAP timeline as MS. In addition, JTF grant is closing out. The Intellectual Virtues Institute is happening again this summer. The keynote will be Mark Church from Project Zero – all staffs and board members are invited.
- We are named a finalist for the Miller Foundation grant! Our proposal is about supporting and restructuring Advisory.
- We were named Best Charter School in Long Beach!
- Opening Update – see below

3. **Understanding our Mission and Recognition**

- Saved for next Board Meeting.

4. **Public Hearing**

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Public input is important for the success of the school. Therefore, we would like to provide a forum for guests to address the school board on topics of relevance to the school. Public hearing items should be brought to the board chairman and the instructions for doing so are posted on the website. Any items can also be brought to the board chair during the meeting. Any items brought to the board that are not on the agenda cannot be discussed by the full board due to the requirement for public notification through the Brown Act. However, items discussed during the open session can be put on future agenda at the board's request.

5. Public Comments on Current Agenda Items

Additionally, we would like to provide the public an opportunity to comment on agenda items, **which have been posted.**

If you wish to address the board ON AN AGENDA ITEM, and have not previously submitted a request, please verbally notify the chair at this time.

6. Consent Agenda Items

Note: Per Brown Act provisions, for teleconference calls, we need to do voice votes for all voting. So, we will ask each director how they vote on an item. When asked, please respond with yay (or Aye), nay, or abstain. After, the chair will tally the votes and announce the decision.

- March meeting minutes
- Check and Credit card registers

After reviewing the items on the consent agenda ahead of the meeting, are there any items directors would like removed from the consent agenda for full board discussion?

Any minor changes to be made to items remaining on the consent agenda?

<i>Motion: Eric Churchill moves to approve the consent agenda, inclusive of March meeting minutes and check and credit card registers.</i>
<i>Second: Steve Porter</i>
<i>Discussion: None</i>
<i>All in favor: Eric Churchill, Josh Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Jamie Whitaker Campbell</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

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7. Business Items

Fund Development

NA

Finance

HS: James McGrath

- Exploring the possibility of using Covid federal funding for existing programs. Will also need to track all the different funding sources.
- Building a budget this month along with help from Johanna.
- They will have a 2021-2022 budget available at the next board meeting.
- Additional \$500K reserves with PPP loans. James thinks this will get us through another year or two so we can figure out enrollment.

<i>Motion: Eric Churchill moves to approve the February Financials for the HS.</i>
<i>Second: Josh Ross</i>
<i>Discussion: None</i>
<i>All in favor: Eric Churchill, Josh Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Jamie Whitaker Campbell</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

The financials haven't changed since the January presentation. It has been looked at multiple times by both school staffs and Treasurer, Joss Ross.

<i>Motion: Eric Churchill moves to approve the 2019 – 2020 audit for the Middle School and High School.</i>
<i>Second: Jamie Whitaker Campbell</i>
<i>Discussion: It's a requirement from LACOE to have the audit done together. However, the auditors go through each school's financials separately.</i>
<i>All in favor: Eric Churchill, Josh Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Jamie Whitaker Campbell</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

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MS: Jacquie Bryant

- Teacher credentialing changed our budget outcome a bit.
- Positive overall operating income.
- Covid federal funding requires different tracking and has different deadlines. We've spent money on technology and air filtration equipment amongst other things.
- Attendance rate is higher this year. This is the largest revenue.
- We will add seven additional aides and an office assistant.
- Overall budget for next year includes 1) PPP forgiveness and 2) without forgiveness. They've had difficulty applying for forgiveness. There seems to be no immediate hurry about the re-payment process.
- Josh brought up Employer Retention Credits for MS to research if we qualify.

<i>Motion: Eric Churchill moves to approve the February Financials for the MS.</i>
<i>Second: Howie Fitzgerald</i>
<i>Discussion: None</i>
<i>All in favor: Eric, Josh Ross, Steve Porter, Karyn Pace, Howie Fitzgerald, Jamie Whitaker Campbell</i>
<i>All opposed: None</i>
<i>Abstentions: None</i>
<i>Item#</i>

Academic Oversight

MS: Opening Update (See Principal Report above for more)

- Students begin in-person on April 27.
- Teachers come in-person next week.
- State testing begins in May. It will be a burden for the teachers using the new system.

HS: Opening Update (Summer)

- Guiding Principles include social/emotional support by 4 licensed MFTs.
- They've collected survey information since Feb.
- Started Small Group instruction in March and Large Group in April.

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- Teachers are teaching the same class twice – once to in-person and once in distance learning. They also have a collaborative Zoom room with all the teachers present.
- Still offering free lunch in collaboration with the MS.
- Re-opening plans are on the website, along with a comprehensive FAQ.
- Gene Schmidt had a BABY a couple weeks ago!!
- They are discussing/planning Senior Appreciation Events.

Disciplinary

NA

Policy

NA

Board governance

Nomination of LaChelle Carter

- Dan works with her at California Connections Academy and reached out to her regarding joining our board. LaChelle is their Director of Finance and lives here in Long Beach as well. He shared a little bit about IVA with her and she would like to know more!
- Dan, Steve, and Eric met with her a couple of weeks back and she seems like a good fit.

Facilities

NA

Leadership Oversight

Eric spoke with Jacquie on a review process. We will continue to flesh it out for both Jacquie and James.

Marketing

NA

8. Comments on items considered in open session

NA

9. New Items of Business for Future Approval

NA

10. Announcements

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NA

11. Announcement of closed session items

NA

12. Public comments on items in closed session

NA

13. Closed session

NA

14. Return to open session (turn on recording) and report on any action taken

NA

15. Next Meeting:

- Wed., May 19, 2021

16. Future Action Items:

- PPP Loan Forgiveness Update – James and Janet? After the May meeting, should we get a Finance Committee meeting together to support James? Josh and Howie volunteered to be a part of that committee.
- Eric needs to review Committee Needs and Assignments. Jamie suggested a Community Engagement Committee.
- Continued education/training for Board Members.

17. Call to adjourn: 9:05 pm

Respectfully submitted: Karyn Pace

Approved: June 21, 2021 IVA Board of Directors Meeting