

## IVA Board Meeting

**Thursday, July 28, 2016; 8:15 a.m. – 8:44 a.m.**

3601 Linden Ave, Long Beach, CA 90807, IVA Office

**Board Members Present:** Darin Earley; Edward Castro; Janet Watt; Steve Porter; Rebecca Irwin

**Staff:** James McGrath, Jacquie Bryant, Danielle Montiel, Summer Sanders, Mickie Tubbs

**Guests:** None

**Minutes Prepared by:** James McGrath

### Minutes

<b>Order of Business</b>	
1.	Call to order and announcements Steve Porter called the meeting to order at 8:15 am.
2.	Steve raised the need to approve consent agenda items. No items were taken off consent agenda. James mentioned that item numbers needed correction. <b>Motion: Steve moved to approve the items on the consent agenda.</b> <b>A second was made.</b> <b>Vote: Unanimous.</b> <b>Item: to be determined</b>
3.	James raised the need to approve Academy contracts that are subject to PCSGP funding. <b>Motion: Steve moved to approve contracts for (1) about \$19k in purchases related to teacher/staff computers; (2) about \$87k in purchases related to furniture for the buildout of the Academy campus; and (3) about \$60k in purchases related to student computers.</b> <b>A second was made.</b> <b>Vote: Unanimous.</b> <b>Item: to be determined</b>
4.	Jacquie raised the need to hire four new teachers for IVA. A discussion of the merits of each teacher was led by Jacquie. <b>Motion: Steve moved to approve the hiring of the following teachers: Deborah Chen, Megan Flower, Chloe Farris, and Rachel Gordon.</b> <b>A second was made.</b> <b>Vote: Unanimous.</b> <b>Item: to be determined</b>
5.	James raised the need to hire a special education teacher for the Academy. A discussion of the merits of Julie Lee was led by Mickie Tubbs and James McGrath. <b>Motion: Steve moved to approve the hiring of the Julie Lee.</b> <b>A second was made.</b> <b>Vote: Unanimous.</b> <b>Item: to be determined</b>
6.	Jacquie raised the need to adopt the drafted FERPA policy. Steve cautioned that staff should be trained. <b>Motion: Steve moved to adopt the FERPA policy as drafted by IVA.</b> <b>A second was made.</b> <b>Vote: Unanimous..</b> <b>Item: #160659</b>
7.	James led the discussion on the need to adopt a series of policies before Academy opens its doors. Summer discussed the due diligence of developing these policies, particularly with respect to the Student Handbook. <b>Motion: Steve moved to adopt the following policies as drafted by Academy staff: FERPA, Admission Enrollment, Attendance, Student Handbook, Health &amp; Medications, Discipline, Free Speech &amp; Expression, Campus Supervision, Health &amp; Safety, and Emergency Response Plan.</b> <b>A second was made.</b> <b>Vote: Unanimous</b> <b>Item: #160659</b>
8.	Call to adjourn

Steve Porter motioned to Adjourn at 8:44 a.m.